



Virtual Community Engagement Forum Cotswold Edge

Meeting Date Tuesday 3rd November 2020
Time 2:00-3:00 PM

No	Item	Time
1	Welcome, apologies, introductions new chairs and vice chairs, and ground rules of meeting	5 mins
2	Public Health Update	5 mins
3	Update from Avon Fire and Rescue Service	5 mins
4	Update from Avon and Somerset Police	10 mins
5	The Loan Shark Project Presentation	5 mins
6	Updates from SGC Councillors/Town and Parish Councils	5 mins
7	Agree minutes of the last meeting 14 th September 2019	5 mins
8	Update on issues/priorities from last meeting	5 mins
9	Discuss new local community issues/Future agenda items for consideration	5 mins
10	Any other business	5 mins

Date of next meeting to be confirmed

For further meeting information please visit www.southglos.gov.uk/CEF

Email, communityengagement@southglos.gov.uk or call 01454 868113

Ground rules

To achieve effective Community Engagement Forum meetings all participants are expected to follow the following Ground Rules for conduct during meetings.

- Attendance sign in - register your name in the chat box
- Keep a clear background and avoid noise and movement
- Mute at all times until acknowledged by the Chair and invited to speak (don't forget to unmute!)
- Raise your hand to speak by clicking the icon, or waving your hand - wait for the chair to acknowledge you
- Please give the details of an issue where possible (who, what, when, where, why)
- Only one person to speak at a time - you will have a turn to be heard
- Treat people and organisations with respect, and please don't talk for too long
- If you disagree with something concentrate on the issue you are talking about not the person involved
- Do not raise your voice in anger, intimidate people or be derogatory
- If you have an unaired query talk to the Community Engagement Officer after the meeting
- If you are concerned that the ground rules are not being respected please raise this with the Community Engagement Officer after the meeting

- If you are concerned that the ground rules are not being respected please raise this with the chair or Community Engagement Officer.