

Category	Objective or identified project from Action Plan	Ref no	Lead	Status	Est. completion	Resource	Comments	Oversight
Recreation, sport, play	Finish refurbishment of the King George V Play Area – painting, infill equipment, signage	1 (AP 2020-25)	Cllr AC	99%	Dec-21	CIL	New signage to be ordered	CIL/S106 WG
Recreation, sport, play	Consult on plans for adult gym equipment and install	2 (AP 2020-25)	Cllr AC	0%	Dec-23	S106	ON HOLD- dependent on pavilion project	CIL/S106 WG
Recreation, sport, play	Redevelop pavilion to include publicly accessible toilet facilities	3 (AP 2020-25)	Cllr AC	2%	Dec-25	S106	Feasibility study to be commissioned (one quotation obtained)	CIL/S106 WG
Recreation, sport, play	Investigate potential for multi-use games area (tennis courts, all-weather 5-a-side pitch)	4 (AP 2020-25)	Cllr AC	0%	Dec-25	S106	UNDER REVIEW - Project to be reviewed by Working Group for feasibility	CIL/S106 WG
Cemetery	Update/ improve cemetery documentation, boundaries and signage	5 (AP 2020-25)	Cllr AC/ CM	40%	Dec-22	Precept	Signage done, risk assessment in progress, memorial application form introduced Nov 21	Full Council
Cemetery	Provide additional cremation plots along south wall of cemetery	6 (AP 2020-25)	Cllr AC/ CM	10%	Dec-23	EMR	ICCM have provided advice that can go ahead. Now prepare ground.	Full Council
Cemetery	Prepare for cemetery extension – survey, planning permission	7 (AP 2020-25)	Cllr AC/ CM	10%	Dec-23	EMR	Initial RA completed and deeds located. Land to be registered with Land Registry. Contractor to carry out ground water risk assessment Jan 21.	Full Council
Town Hall	Town Hall - Carry out risk assessment and update fire safety measures	8 (AP 2020-25)	Cllr CM	50%	Jan-22	Precept	Risk assessment and fire safety measures to be implemented	Full Council
Town Hall	Town Hall Refurbishment - heating and make downstairs usable for Parish Council and community meetings	9 (AP 2020/25)	Cllr GF	5%	Dec-25	CIL/ EMR/ grants	Working group of councillors have obtained two quotations.	CIL/ S106 WG
Environment	CIL - Consult on locations and install a minimum of six new benches to enhance public spaces around the village	10 (AP 2020/25)	Cllr AC	60%	Dec-21	CIL	Licences obtained for two benches and third bench to be installed at Town Hall. Installation scheduled Dec 21.	CIL/S106 WG
Environment	Recruit village orderly/ handyperson to maintain public spaces and Parish Council assets (weeding, litter picking, general maintenance)	11 (AP 2020-25)	Staff Committee	0%	Apr-22	Precept	ON HOLD whilst new clerk is recruited	SC
Environment	Develop climate change action plan to underpin Council activities	12 (AP 2020-25)	FC	0%	Dec-22	Precept		FC

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Environment	Work in partnership with Wickwar Environmental Action Group (WEAG) and other groups as appropriate, to improve the Public Rights of Way/ footpaths network and enhance the natural environment and public spaces by targeting grant funding	13 (AP 2020-25)	Cllr AC/ PT	75%	Dec-22	CIL	2021/22 £440 small grant for tools, £2,500 CIL granted for projects now being delivered.	CIL/ S106 WG
Environment	Seek opportunities to work in partnership to deliver a village craft and produce show	14 (AP 2020-25)	FC	0%	Dec-22	Precept/ grants	ON HOLD for this year due to Covid 19	FC
Roads and transport	Investigate the feasibility of providing a village bus shelter at the new bus stop on Sodbury Road (CIL project)	15 (AP 2020-25)	WG	0%	Dec-23	CIL	Bus stop area now complete. Contact SGC.	CIL/ S106 WG
Roads and transport	Consult on project to install village 'entrance gates' on Sodbury Road, Downs Road and Station Road to reduce speeding	16 (AP 2020-25)	WG	0%	Dec-22	CIL	6 x Sodbury Road speed tables installed. Review project following installation.	CIL/ S106 WG
Roads and transport	Engage with South Gloucestershire Council (SGC) to progress proposed traffic calming measures and 20mph limit on the High Street	17 (AP 2020-25)	Cllr CM	50%	Dec-24	SGC	Responded to formal consultation which closed 15/05/21	FC
Roads and transport	Engage with South Gloucestershire Council (SGC) to provide proposed road safety measures in the Buthay - signage and road markings	18 (AP 2020-25)	Cllr CM	10%	Dec-21	SGC	Meeting with SGC Highways (TH) took place early 2020 to agree what was possible.	FC
WCC	Community Centre - Install community defibrillator	19 (AP 2020-25)	Cllr PT	100%	Dec-21	grant	Defibrillator installed	WCC MC
WCC	Community Centre - Install disabled toilet	20 (AP 2020-25)	Cllr GF	0%	Dec-23	Poss CIL		WCC MC
Comms and governance	To continue to implement robust risk management and health and safety policies and procedures	21 (AP 2020-25)	Cllr CM	75%	Apr-21	Precept	All initial risk assessments complete/ drafted. Complete draft RAs and review existing RAs.	FC
Comms and governance	Redesign the Annual Parish Assembly - include an award ceremony for the Annual Parish Council Awards, showcasing the impact of small grant funding (when Covid 19 restrictions allow)	22 (AP 2020-25)	Cllr GF	10%	Apr-22	Precept	Decide whether to launch Annual Parish Council Awards in Jan 2022.	FC
Comms and governance	Prepare a communications strategy to underpin effective community engagement	23 (AP 2020-25)	FC	20%	Dec-21	Precept	ON HOLD Communications survey completed Dec 20 and website in place. No appetite for a strategy at this time.	FC
Comms and governance	Develop the 'Parish' section of the website	24 (AP 2020-25)	Clerk	80%	Apr-22	Precept	Village Welcome Pack requires updating	FC
Comms and governance	Refurbish the Parish Council and community noticeboard outside the Town Hall and review their use via a communications survey	25 (AP 2020-25)	Clerk	75%	Apr-22	Precept	Communications survey completed Dec 20, community board reglazed, pinboards replaced. Replace WPC title.	FC

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Comms and governance	Carry out an annual community survey to obtain feedback on the Parish Council	26 (AP 2020-25)	Clerk	0%	Dec-22	Precept	Agenda item for Dec 21.	FC
CIL	Invite applications from community organisations for grants of £500 - £3,000 towards infrastructure projects to mitigate the impact of new development in the village (up to £12,000)	27 (AP 2020-25)	FC	60%	Dec-22	CIL	WEAG application funded £2500, Wickwar Comm Centre storage shed project funded £3,900. Youth Club and Village Hall applications to progress to next stage.	CIL/ S106 WG