

King George V Playing Fields

*Please Note – completed late (in Jan 22) due to annual leave.

Check	Equipment	ROSPA Score April 2021 – Risk Level	Satisfactory PC Inspection	Attention/Action	Clerk/Councillor
11 th January @ 2.30pm	Entrance Gates x 2	No score given	YES	Gate locking of main car park ceased 1 st Dec 2019. Inner field gate combi lock replaced same number 1156 July 2019. Main car park gate locked 24 th March – 3 rd July. Reopened 4 th July 2020. No action.	
	Car park surface	No score given	YES	No action.	
	Car park stile	No score given	YES	Installed Spring 2019. No action.	
	Boundary hedge	No score given	YES	Cut back Oct 2020. Two holes filled in by foliage July 21. Cut in Dec 21.	
	Car Park bin	No score given	YES	SGC replaced bin with heavier bin which does not move Feb 2020. Vandalised, but replaced with double bin Sept 2020. No action.	
	Access pathway	No score given	YES	No action	
	Signage	Low – score 2	YES	Incorrect tel no. for Clerk. Use sticker to update.	Clerk to obtain estimate for replacement sign – write on tel no in interim.
	Fencing posts (KV/WPFA field boundary)	Very low risk	YES	All wire removed Dec 2019. Only posts remain. Monitor posts to see if they deteriorate/ come loose. No action.	
	Children's play area fencing	Installed Dec 2018 Low – score 5 Action – Remove 2 x sharp edges where fencing is broken (Risk reduction to 2)	YES	Temporary fencing erected along hedge Feb 2019 Brambles cut back Sept 2019. Hedge cut Oct 2020. Remove 2 x sharp edges as per ROSPA report. Two wobbly corner posts by pavilion – July 21.	Clerk to arrange fence repair (and post resetting) as per ROSPA report.
	Play area gates x 2	Installed Dec 2018 Auto closers installed Apr 2019 Low – score 5 Action – repair worn surface (Risk reduction to 4)	YES	Closer fittings strengthened May 2019. Continue to monitor fittings. Surface repairs required as per ROSPA report. No dogs signs replaced August 21. Push to open signs replaced Jan 22.	Cllr Carroll is arranging surface repairs with Tony Gardner Property Maintenance.
Frame Nuts and bolts Swing carriage Safety chain	Basket swing	Installed by GB Sports & Leisure May 2017 Medium – Score 8 Action – dismantle and inspect components o asper manufacturer instructions	YES	Components inspected, bolt replaced and swing lowered Aug 19. Dismantling/ inspection may be required, as per ROSPA report,	Clerk to check if swing needs to be dismantled and inspected as per ROSPA report.
	IXO climbing frame (Proludic)	Installed Oct 2020. Not assessed in Apr 2020. Assessed April 2021. Low score – 6 Actions -Tighten pole (nearest basket swing)	YES	Opened to the public 19/10/20 and inspected by Clerk @4pm 19/10/20. Clerk returned completion certificate to activate warranty. Pole to be tightened, as per ROSPA report.	Clerk to arrange for pole to be tightened as per ROSPA report.

WICKWAR PARISH COUNCIL

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		- protective surface under all bars and rings must be kept in good condition.			
	Kompan bowl spinner	Low score – 4	YES	Installed Aug 2019. Missing cap replaced June 2020. No action.	
	Trampoline	Installed June 2020. Not assessed in Apr 2020. Low – score 5	YES	No action. Rubber surround split on one corner Sept 21 – monitor.	Clerk to monitor rubber surround for deterioration.
	Wooden Seating	Low - score 3	YES	Brambles cut back Sept 19. Painted with wood preserve June 2020 (do again spring 2022). Brambles cut back June 2020. Nettles trampled down June & July 21. No action.	
Frame Nuts and bolts Swing carriage Chains Seat	Swings (2 junior, 1 toddler)	Low -score 6 Actions – -Repair surfacing shrinkage (trip hazard) - Monitor surface cracking	YES	Swings in situ and repair to wet pour Dec 2018. One baby swing removed Aug 19 and replaced with tango swing. Surfacing replaced Oct 2021.	Check if surfacing should be added to insurance schedule.
Nuts and bolts Swing carriage Chains Seat	Tango parent and child swing	Low -score 6 Actions – -Tighten tango swing eye bolts	YES	Installed Aug 2020. Tango nuts tightened July 2020. Tighten eye bolts.	Clerk to arrange tightening of eye bolts.
	Chinning Bars	Low – score 5	YES	Repainted May 2020. Repaint due May 2024. No action.	
	Igloo Climber	Low - Score 5 Actions – Surface requires repair Distorted bars, monitor	YES	Repainted May 2020. Repaint due May 2024. Monitor three distorted bars. One section of damaged surfacing repaired Sept 21.	
	Oxo board	Low – score 3	YES	No action	
	Hip Hop see- saw (Proludic)	Installed June 2020. Not assessed in Apr 2020. Low – score 5	YES	No action.	
Bolts	Two-way spring rocker	Low – score 4 Action -Replace missing cap	YES	2 caps missing	Clerk to arrange replacement caps.
	Balance Beam	Low – Score 4	YES	Replaced with new beam Sept 2020. Notified had come loose and reset May 21. No action.	
	Toddler playhouse	Installed June 2020. Not assessed in Apr 2020. Low -score 4	YES	No action.	
	Tunnel	Low - Score 4 Action – rotten timbers, monitor	YES	Wooden block at entrance to tunnel loose, removed May 2019. Two pieces repaired June 21. Two pieced rotting but stable- monitor (Sept 21)	
	Slide	Low score – 7 Action – tighten/ replace loose run out section	YES	Area under slide resurfaced July 2020. Loose run out section welded 06/09/21. No action.	
	Roundabout	Low – Score 5	YES	Bearings replaced Aug 19.	Obtain quotations for surfacing repair

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		Action - surface requires repair		Greased May 2021. Repainted Sept 21. Repaint due May 2025. GREASE NOV 21.	Clerk to arrange greasing asap.
	Metal multiplay with overhead rings	Low - score 6 Actions – -Monitor protective surface -Monitor exposed rope core wire	YES	Grass matting replaced July 2019. Net removed and repainted May 2021. Repaint due May 2025. Welding repair completed and net replaced 06/09/21. One platform splitting at edge – monitor. Sept 21.	
	Stone ring	Low score -6 Action – Reset one loose boulder (risk reduction to 3)	YES	No action	
	General Surface	Low score - 3	YES	No action	
	Boulders	Low score - 3	YES	No action	
	Litter Bin & 2x Dog waste bins	Low score - 2	YES	Sign missing on one bin, sign worn on other bin – Oct 21.	Contact SGC re new dog bin signs.
	Recycled plastic picnic tables x 2	Installed July 2019. Low score - 3	YES	No action	
	3 x lime trees and tree guards, 2 x trees and wire guards	3 x Lime trees planted – Nov 20 2 x trees planted Dec 20	YES	Include within next biannual tree inspection if required. Limes showing signs of stress June 21 so watering by WEAG and Cllr Carroll. Root tonic being applied. One cherry tree showing stress July 21. Extra watering carried out Sept 21. Watering finished Sept 21.	
	Recycled plastic benches x 4	3 Installed July 2019. 4 th (far corner) installed Feb 2021.	YES	No action. Wear in front.	Clerk to arrange work to lay slabs to protect surfacing in front - booked.
	Recycled plastic litter bins x 3	Installed July 2019.	YES	No action	
Redecoration and new kitchen plus water heater and flooring October 2015	Pavilion kitchen	No score given.	YES	Kettle and urn PAT tested Aug 19. Legionella risk assessment carried out Oct 19. Fire risk assessment carried out 10/02/20. Electrical wiring check carried out March 2020. Fire extinguishers serviced Dec 2020. FRA reviewed Dec 21.	Arrange PAT testing. Arrange fire extinguisher testing.
Redecoration throughout. Floor painted. Hand dryer installed. Screen in front of showers and urinals refurbished. Cleaned throughout October 2015 Home changing room and corridor floor redecorated April 2020.	Pavilion	No score given.	YES	Inspection of Pavilion Revealed broken overflow pipe on wall by car park. Repaired May 2019. Meter cupboard on outer wall replaced June 2019. Legionella risk assessment carried out Oct 19. Vandalised guttering replaced Nov19. 2 x fire extinguishers installed in corridor 21/01/20. Fire risk assessment carried out 10/02/20. Electrical wiring check carried out March 2020. Emergency lighting	Obtain quotations for legionella risk control work.(On hold due to s106 pavilion plans). Arrange welding repair on bottom hinge of kitchen door security gate. Obtain quotation for grass-matting repair.

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				and smoke alarm installed 06/10/20. Fire Action signs put up 14/10/20. Covid QR code in place from 24/09/20. Closed for lockdown 3- 6th Jan 2021 – 28th March 2021. Pavilion inspected and toilets ready to reopen from 29th March with Covid RA in place. Arrange further work to comply legionella risk assessment. Guttering at front repaired May 21. Outside tap fitted June 21. Bottom hinge on kitchen door security gate broken and requires welding. Hole in grass matting to front of pavilion Dec 21.	
	Tin shed	No score given	Yes	Broken glass removed Oct 19. Include responsibility for securing shed and storing chemicals inside safely in Football Club Agreement. WEAG bowser trailer being stored behind from July 21.	
	Beacon	No score given	YES	Ivy growing around base – removed by Clerk March 21. Monitor ivy. Beacon becoming overgrown by trees either side – require cutting back if beacon is to be lit – Sept 21.	
	Far pitch goalposts	No score given	YES	Goal posts up. No action.	
	Near pitch goalposts	No score given	YES	Goal posts up. No action. Goalmouth nearest railway chimney repaired by WWFC and goalpost removed to allow recovery - Sept 21.	
	8 x trees and wire guards on filed	Planted Dec 20	YES	Include within next biannual tree inspection if required. Watering taken over by WEAG June 21.	
	Mature trees surrounding field	Tree Condition Report - Feb 2020 (Wotton Tree Consultancy)	YES	Next Tree Condition Report due Feb 2022.	Arrange repeat Tree Condition Report (and any outstanding work).
Clerk Mrs R Davis Date and Time 11th January @2.30pm.					

Signed ...  Wickwar Parish Council Clerk

Litter pick fields and car park

To Note walk around fields to undertake a visual inspection of trees and hedging.

To Note weekly walk around and visual inspection undertaken by Councillor Carroll