



Wickwar Parish Council

Wickwar Parish Council
Wickwar Town Hall
High Street
Wickwar
Wotton-under-edge
South Gloucestershire
GL12 8NP

Clerk: **Sarah Quick**

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AGENDA

All Councillors are hereby summoned to attend a meeting of Wickwar Parish Council to be held

at: 7.00pm
on: Wednesday 6th April 2022
at: Wickwar Town Hall.

Signed Clerk to the Council: *S Quick*

Dated: Thursday 31st March 2022

Please note: Meetings take place in the first-floor meeting room which is only accessible via stairs. If you would like to attend the meeting, but are unable to use the stairs, please advise the Clerk as soon as possible so that the meeting can be moved downstairs.

Public time (Duration 20 minutes maximum)

1. To RECEIVE and DECIDE whether to accept apologies for absence and reasons given.

2. To NOTE and RECORD Declarations of Interests relevant to this meeting.

Members are reminded to declare any interest on any item on this Agenda at this point or at any point during the meeting in accordance with Wickwar Parish Council's Code of Conduct.

3. To AGREE whether the minutes of the last meeting should be signed as an accurate record of the meetings. (circulated)

4. To RECEIVE the Clerk's Report on matters arising from previous minutes/ not covered elsewhere on the agenda. (circulated)

5. To determine which items, if any, of the Agenda should be taken with the public excluded.

Planning

6. Planning - For the Council to NOTE the following planning decisions

6.1 P21/06413/F 19 Inglestone Road Wickwar - Erection of a single storey front extension to form additional living accommodation. **Refusal**

6.2 P21/07062/F 62 Inglestone Road Wickwar - Conversion and extension of existing garage to form annexe ancillary to main dwelling. **Approve with conditions**

6.3 P22/00446/CLE The Chase Mapleridge Lane - The use of the property known as The Chase in breach of Condition 2 of Planning Consent Ref: P.338 (Dated 22nd January, 1970) which requires that the occupation of the dwelling hereby authorised shall be limited to a person employed, or last employed, locally in agriculture as defined in Section 221 (1) of the Town & Country Planning Act 1962, or in forestry (including any dependants of such a person residing with him), or a widow or widower of such a person **Approve certificate of lawfulness**

6.4 P22/00321/F 60 Amberley Way - Erection of two storey and first floor over garage side extension to form additional living accommodation. **Approve with conditions**

6.5 P21/07632/RM Parcels PL6 North North Yate - Erection of 8no. dwellings and garaging/ parking, with appearance, landscaping, layout and scale to be determined. **Approve with conditions**

7. Planning – For the Council to REVIEW and COMMENT on planning applications received before the meeting.

7.1 P22/01300/O - Land At Sodbury Road Wickwar South Gloucestershire GL12 8PG
Erection of up to 180 dwellings, a local shop and associated infrastructure (Outline) with access to be determined; all other matters reserved

Items for CONSIDERATION and DECISION

8. To CONSIDER options for lighting a beacon at the Platinum Jubilee celebrations
9. To AGREE on and APPROVE payment for the purchase of tree guards for newly planted trees at King George's Field
10. To REVIEW and APPROVE spend on the Platinum Jubilee commemorative plaque
11. To REVIEW quotation and APPROVE spend for the annual football pitch maintenance
12. To REVIEW the risk management policy
13. To NOTE the log of Freedom of Information requests for the past year
14. To NOTE the training log for the past year
15. To CONSIDER a quotation for annual fire inspection at the Town Hall and Pavillion
16. To CONSIDER the installation of defibrillators at the Town Hall and Pavillion
17. To RATIFY tender received for Park Field
18. To CONSIDER and AGREE RESPONSE to the South Glos (deadline extended to 4th April 2022)
[South Gloucestershire New Local Plan | BETA - South Gloucestershire Council](#)
southglos.gov.uk

Reports

18. To RECEIVE a report from the Ward Councillor. Ward Councillor Adrian Rush to also attend.
19. To RECEIVE verbal reports from Councillors who are Trustees or Committee members of the organisations listed below, and to take decisions are necessary:

19.1 King George V Playing Fields

Report from Cllrs Carroll and Fielding following discussions with the football club re pitch extension

19.2 Wickwar Community Centre

19.3 Wickwar Town Hall

19.4 Wickwar Cemetery

19.5 Wickwar Youth Club

Items for information only

20. To RECEIVE the play equipment inspection for March (Circulated)
21. To RECEIVE the list of correspondence received (list available at the meeting)

Requests for financial assistance

22. None received

Burial matters

23. To SIGN the ERB transfer for cremation plot 23A from the late Keith White to Donna and Leslie Barrs
24. To SIGN the ERB transfer for burial plot 276 from the late Nora Newman to Winifred Doreen Robinson

Finance

25. To NOTE the monthly bank reconciliation for February 2022. Chairman to sign as a true record. (Circulated)
 26. To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations. (Listed in the separate payment schedule)
- Purchase of laptop from Lenovo made between meetings as agreed previously
27. To APPROVE the final version of the contract for the new Clerk
 28. To REVIEW the year end budget monitoring report
 29. To APPROVE the amendments to be made to the bank mandate and sign ready for sending
 30. To APPROVE invoices from the previous clerk for handover time and back pay following the updated NALC payscales

Items for the next agenda