

WICKWAR PARISH COUNCIL

Minutes

A meeting for the above Council was held at the Town Hall on Wednesday 5th December 2007, commencing at 7.30pm.

Attended:

Councillor M Summers (Chairman)
Councillor R Stimpson (Vice Chairman)
Councillor D Howard
Councillor S Isaac
Councillor T Proffitt
Councillor J Burton
Councillor I Aldous

Apologies

None

Clerk:

Mrs P A Trull

Mr H Gawler South Glos District Councillor (Ladden Brook Ward) was unable to attend this meeting.

Register of Declaration of Interests.

Public Time Session

Mrs Ruth Kirkup attended this meeting to explain to the Parish Council the set up of the 'Wickwar Combined Charity General Fund', Charity Commission Registration, Number 235151 and 'Wickwar Combined Educational Fund' Charity Commission Registration Number 311483.

The Parish Council agree to take over the running of the charities and which councillors agreed to be on the committees.

Both Charities need new Trustees and also need the Building Society accounts to be changed. The Parish Council has arranged a meeting on the 17th January 2008. Mrs Kirkup will be invited.

1. Minutes of the last meeting

The Minutes were signed after amendment to page 489, 'there're to 'there' and £25.00 added to the Glos Wildlife Trust cheque on page 493.

2. Matters Arising

Extended Footpath – Both sides of the traffic lights. Letter written to Mark Parry SGC to arrange a meeting to take this matter further. The Council has not had a reply from Mark Parry. Copy of the letter given to Councillor Howard Gawler. This matter will be dealt with at the Councils January 2008 meeting.

Back Lane Drains – To be resolved. South Glos Council has resolved the blocked drain beside the public footpath that runs towards Inglestone Road, the drainage system in Back Lane has to be looked into.

Parishioner Letter – Re-possible breach in Planning in the proposed Playing Fields. This matter will be looked at again, after the Planning Committee have met. It is South Glos Councils recommendation to refuse Planning Permission for the change of use application.

Code of Conduct – Re: Trustees King George V Playing Fields.

Buthay Lease – Licence to assign the Lease to Merlin was duly signed and sealed by Wickwar Parish Council. Still awaiting conformation from Pinsent Masons.

WPFA – Land Registry details. Letter to Montague Harris re: Deed of Dedication. The Clerk will write again to Montague Harris and get this matter resolved.

3. **Planning Applications**

PK07/3296/F – Tallett Barn, Leechpool Farm, Tanhouse Lane, Conversion of stable (known as the Tallett Barn) to office (class B1) as defined by the Town and Country Planning (Use Classes) Order 1978 with associated works.

PK07/3414/F – Captains Farm, Hall End Cottage, Wickwar
Erection of rear conservatory.

PK07/3191/F - Edwards Barn, West End Road, Wickwar
Conversion of barn to dwelling, self contained annexe and ancillary office (unit 1) (Amendment to previously approved scheme, PK02/1205/REP.
No objection

PK07/2243/F – Kingfisher Mill Arnolds Field Estate, The Downs, Wickwar.
Change of use from agricultural land to land for the purposes of recreational use including sports pitches, and allotments. Alterations to associated access drive, car parking, landscaping and planting. Erection of grounds man's store for maintenance equipment. (Resubmission of PK07/1529/F). Sites Inspection Committee visit 9th November 2007, at 10.45am.
Recommendation by South Glos Council to refuse Planning Consent.
Committee will be meeting on the 20th December 07.

PK07/2542/F – Grey Barns, Sodbury Road, Wickwar
Erection of 1 dwelling with associated parking and works
Site inspection to be made

PK07/0297/F – Arnolds Field Estate, The Downs, Wickwar
Erection of two storey building with MOT testing facilities and ancillary office (class B2) as defined in the Town and Country Planning (Use classes) Order 1987 (as amended) Revised Plans

Planning Committee Meeting. Concerning WPFA Planning Application, Downs Road. E-mail concerning this issue sent by Ward Councillor Howard Gawler, was read out at the December 07 meeting.. Councillor Howard suggested a copy of this should be forwarded onto parishioner Mr S Amos. The Parish Council had no objections.

Report Ward Councillor

Councillor Gawler was unable to attend this meeting

4. **General Business**

ALCA – National Pay Awards for Clerks.

It was proposed by Councillor D Howard that the Clerk should be paid in accordance with the NALC (Pay & Conditions) the increased hourly rate with effect from May 2007. Arrears of £315.36 (May to December 07).
Seconded by Councillor T Proffitt. No votes recorded against therefore the motion was carried.

SGC – Mark Davies SGC Planning re breaches in planning regulations Wickwar Quarry. Mr Davies has written to Wickwar Parish Council acknowledging the breach.

Mazars – Parish Council Auditors. Re Parish Council Grant to WPFA. – The Public Interest report is immanent. It has been estimated by Mazars that the cost of the report may be in the region of £8000..

Yate Heritage Centre – Request for funding. This will be considered at the Councils January Budget meeting.

Parishioner - Re Hedge Poplar Lane. Residents of Poplar Lane have been informed by South Glos Council that they maintain the grass verges along Poplar Lane and the landowners maintain the hedges and ditches bordering their land.

Footpath – Merlin – The Buthay. The Clerk has been informed by Merlin that the footpath in front of the Merlin maintained houses in the Buthay should be maintained by South Glos Council, as this land was not part of the transfer of assets. The Clerk will write to South Glos Council and copy the letter to Steve Webb MP.

David James & Partners – WPFA Planning App – Copy of a letter sent to the WPFA, from David James & Partners, regarding Planning Application submitted by WPFA for the proposes Playing Fields.

‘Further to a comment made to me, I wish to clarify in writing that at no point have my Clients, who own land adjoining to the proposed access to the above, refused to discuss the possibility of utilising some of their land for improvements to the access road. However, as I considered was made clear at our site meeting, any proposals for the use of any part of their land would need to be fully considered in accordance with their existing and potential future use of the land.’

Wickwar Educational and General Charities – Councillor Burton will be contacting the Building Societies who hold funds for the above Charities.
Nominations for Trustees - Councillor J Burton, Councillor T Proffitt, Councillor M Summers, Councillor D Howard. The Clerk will notify Reverend D Russell and invite him to the Council’s meeting on this matter to be held on the 17th January 2008.

5. Items for Information

. Register of correspondence received (see attached)

Councillor R Stimpson

SGC Core Strategy Draft.
Councillor Stimpson will make comment to SGC

Councillor T Proffitt

Age Concern Newsletter – Read
Safer South Glos Community
Group formed and will meet in
January 2008

Councillor S Burton	No comment at this meeting
Councillor S Isaac	No comment at this meeting
Councillor I Aldous	Housing Strategy Document Does not affect Wickwar.
Councillor D Howard	No comment at this meeting
Councillor M Summers	No comment at this meeting

6. Reports

- **Quarry Liaison Group Meeting**
We are still waiting for the final minutes from the previous meeting on October 23rd.
- **Frome Vale Area Forum**
No comment at this meeting.
- **Speed Watch**
Awaiting reply from Police re replacement Speed Gun.
- **Youth Club**
No comment at this meeting
- **Neighbourhood Watch**
No comment at this meeting.

7. Committee Reports

- **Parish Plan**
Footpath leading from Sodbury Road to Frith Lane. Will be discussed at the Council's January 08 meeting.
- **Parish Walk**
Walk on Sunday 25th November. Nothing to report to the Council.
- **King George V Playing Fields**
Clerk has contacted South Glos Council regarding the rebuilding to see if the Parish Council requires planning permission to replace the shed. SGC have not yet replied.
The Clerk has obtained 3 tenders for the rebuild of the tin shed. The tender the Parish Council have chosen appears to be the most robust and of a good design and size. Mr T Skuse, High Street, Wickwar will be the contractor for the re build. Total cost of rebuild is £10,495, to replace the shed with a ready made version.

Bin – Clerk has ordered a new robust bin from south Glos Council. The Clerk has not heard from South Glos Council regarding the bin. She will contact them again.

Bushes for the swings have been removed by Councillor S Isaac. New bushes have been made and put in place and the swings have been put back in place. This was an issue raised in the ROSPA report. £195.00 paid to Councillors Isaac. This was the cheapest quote for the work in question. Councillor D Howard proposed that the Parish Council pay Councillor Isaac £195.00, seconded by Councillor Summers. No vote recorded against therefore the motion has been carried.

▪ **Village Hall Committee**

No comments at this meeting.

▪ **Community Centre**

David Howard has been duly elected at the Chairman for the community Centre Management Committee.

8. **Burial Matters**

Memorial Safety Inspection 2007. Arranged for the end of January 2008.

Reserved Cremation plot 4A. Mr & Mrs R Stimpson

9. **Accounts**

Annual Review – Internal Audit – Copied to all Parish Councillors

ALCA – Budgeting ALCA affiliation Fees - £376.76 (Information only)

Governance & Accountability Consultation – Copied to all Councillors for comment.

Cheques signed at this meeting

Clerks NI – Employers contribution	£25.13
Telewest – PC Broadband	£25.85
S Isaac – Repair and replacement bushes on swings	£195.00
P Trull – Salary Arrears (May – December 07)	£315.36

Standing Orders/Direct Debits

Clerks Salary December 2007	£631.33
N Power – Town Hall	£38.00

The next Parish Council meeting will be held on Wednesday 2nd January 2008, at the Town Hall, commencing at 7.30pm.

WICKWAR PARISH COUNCIL
MONTHLY REGISTER OF CORRESPONDENCE RECEIVED
October/November 2007

Date received	Sender	Subject Matter	Councillor	Action
29.10.07	SGC	Remembrance Day Service	All PC's	Information
"	SGC	Heritage Forum	All PC's	Review
"	SGC	Meetings	All PC's	Review
31.10.07	SGC	Notice of monthly meetings	All PC's	Review
"	NPFA	Technical & Protection Leaflet	All PC's	Information
"	SGC	Parish Charter Review	All PC's	Information
1.11.07	WRAG	Quarry video	All PC's	Review
"	Steve Webb	Pensions	All PC's	Information
2.11.07	Barnhill Development		All PC's	Information
5.11.07	Parishioner	Quarry noise	All PC's	Information
"	SGC Neil Higgs	Quarry dust & air quality	All PC's	Information
5.11.07	WRAG	SGC complaints policy	All PC's	Information
6.11.07	SGC	Safer & stronger communities event	All PC's	Information
5.11.07	Env Agency	Consultation – Little Avon catchments abstraction Management strategy (CAMs)	D Howard	Review
6.11.07	Bristol Dinosaur	Information	All PC's & Parish Mag	Information
"	SGC	Newsletter	T Proffitt	Review
"	NPFA	Assessment	All PC's	Information
	SGC	Meetings	& Football Club	"
"	Quarry Liaison	Meeting notes	All PC's	Information
6.11.07	Code of Conduct	Newsletter	All PC's	Information
"	SGC	Transport Grants	All PC's	Information
			& web site	
7.11.07	SGC	Fire safety training day	All PC's	Information
"	SGC	Greening your community building	All PC's	Information
"	ALCA	National Pay awards	All PC's	
	Review			
9.11.07	Clerk	Dinosaur information	All PC's	Information
"	David James & Partners	Buthay Lease	All PS's	Information
"	Email Howard Gawler	Site meeting	All PC's	Information
12.11.07	WPFA	Newsletter	All PC's	Information
12.11.07	Age Concern	News letter	T Proffitt	Review
"	SGC	Meetings	All PC's	Information
"	M Summers	Quarry & WPFA	All PC's	Review
13.11.07	SGC	Meetings	All PC's	Information
"	ALCA	Newsletter November	All PC's	Review
"	Council Direct	Magazine	Nov Meeting	Information
15.11.07	Parishioner	Cemex – Wick	All PC's	Information
"	Cemex	Reply	All PC's	Information
"	SGC	Greening your community building	All PC's	Review
	16.11.07	Countryside voice Magazine		S
Isaac	Information			
18.11.07	Hedge overgrowth	Station Road	Street Care	Information
19.11.07	R Stimpson	Hedge – Poplar Lane & reply from	All PC's	Information
		D Howard		
20.11.07	Avon Wildlife	Consultancy Team	All PC's	Review
"	H Gawler	WPFA Site meeting	All PC's	Information
		e mail	SGC	Meetings
	All PC's	Information		
21.11.07	SGC – CVS	Consultation Meeting	All PC's	Review
		11 th December		
"	SGC	CAS Project – Student help	All PC's	Review
"	SGC	Information Day – e mail	All PC's	Information
"	Parishioner/SGC	Car for sale- Grass verge Sodbury Road	All PC's	Information
22.11.07	SGC	Meetings	All PC's	Information
"	PCSO	Fire & Police visits	All PC's	Review
23.11.07	SGC	Meetings	All PC's	Information
"				
	SGC	Code of Conduct – Clerks Forum	All PC's	Information
24.11.07	Bristol District moth group	Newsletter	D Howard	Review
"				
	Stroud DC = Planning Regs 2004		All PC's	Information
26.11.07	SGC	Meetings	All PC's	Information

“	SGC	Housing Strategy	I Aldous	Review
“	WRAG	Cemex Appeal	All PC's	Information
27.11.07	Steve Webb MP	Survey	All PC's	Review