

WICKWAR PARISH COUNCIL

Minutes

A meeting for the above Council was held at the Town Hall on Wednesday 6th February 08, commencing at 8.00pm.

Attended:

Mr M Summers (Chairman)
Mr R Stimpson (Vice-Chairman)
Mr D Howard
Mr S Isaac
Mr I Aldous

Apologies:

Mrs J Burton
Mr T Proffitt

Clerk:

Mrs P A Trull

Mr H Gawler South Glos District Councillor (Ladden Brook Ward) attended this meeting.

Register of Declaration of Interests.

Councillor Aldous declared that he is an allotment holder at the proposed playing fields.

Councillor D Howard is employed by the Land Registry.

Declaration of Interests made from Councillor D Howard and Councillor R Stimpson, as they are both Village Hall Trustees.

Community Centre, Councillor D Howard declared an interest, as he is the Chairman of the Community Centre Management Committee

Public Time Session

Parishioners from Avon Crescent/Cotswold View raised concerns about Merlin Housing taking away the 'live in' warden scheme. There will still be a warden visiting the site on a daily basis. The residents are concerned about the community room in the warden's house. This is used as a meeting place for the residents as well as a twice a week doctors surgery. The Clerk will write to Merlin and copy the letter to Steve Webb MP and Ward Councillor H Gawler.

1. Minutes of the last meeting

Minutes of the Councils January 2008 meeting were signed by the Chairman as a fair record of events.

2. Matters Arising

Parishioner Letter – Re-possible breach in Planning in the proposed Playing Fields. The Clerk has written to Mr M Davies on a number of occasions regarding this matter with no response. The Clerk has been instructed to copy letters to the Director of Planning.

Extended Footpath – Both sides of the traffic lights. Councillor D Howard is dealing with this matter. Letter written to Mark Parry SGC to arrange a meeting to take this matter further. Councillor H Gawler to speak to SGC.

Code of Conduct – Re: Trustees King George V Playing Fields. The Clerk will write to Fields in Trust to ask for advice.

WPFA – Land Registry details. Letter to Montague Harris re: Deed of Dedication. Montague Harris are going to put a charge on the Title Deeds to the effect that the land cannot be sold without the prior permission of the Parish Council, to secure the £40,000 given by the Parish.

Avon Crescent – Street Light issues. Ward Councillor Gawler will be reporting on this matter at the Council's March meeting.

Footpath – SGC – The Buthay – Letter sent 18th December 07. South Glos Council has re-tarmacked the area. The Clerk will write to SGC and thank them.

3. Planning Matters

PK07/3296/F – Tallett Barn, Leechpool Farm, Tanhouse Lane, Conversion of stable (known as the Tallett Barn) to office (class B1) as defined by the Town and Country Planning (Use Classes) Order 1978 with associated works.

No objection, comments

PK07/3414/F – Captains Farm, Hall End Cottage, Wickwar Erection of rear conservatory.

No comment

PK07/3590/F – 38 Amberley Way, Wickwar Erection of side conservatory

Objection

PK07/3624/F – Hall End Cottage, Frith Lane, Wickwar

Erection of two storey and single storey rear extension and alterations to roof line to form additional living accommodation. Erection of double garage and games room above.

Withdrawn

PK07/3648/F – Hall End Cottage, Hall End Lane, Wickwar

Demolition of existing single storey rear extension. Internal and external alterations to facilitate the erection of a two storey and single storey rear extension and alterations to roofline to form additional living accommodation.

No objection or comment.

Withdrawn

PK07/3724/F – Old Station Brewery, Station Road

Erection of single storey replacement extensions. (Retrospective)

No Comment

PK07/3719/F – Granary Barn Hill House Farm, Wickwar

Conversion of existing agricultural building to form 1 holiday let.

No objection

(Planning refused by South Glos Council)

PT08/0015/F – 1 Cowship Cottages, Cromhall

Change of use of outbuilding to office.

No objection

PK08/0052/LB – Yate Court, Limekiln Road, Rangeworthy

Internal and external repairs to south facing gable wall. Resubmission)

No comment

PK08/0113/F – Meads Farm, West End, Wickwar

Conversion and alterations to roof of existing garage/office for form ancillary residential annexe

No objection, comments

PT07/0577/RVC – Wickwar Quarry, Downs Road

Variation of condition 16 planning application N8670 dated 27 June 1983 to allow crushing and screening of mineral and the production of ready mix concrete. Information only.

PK08/0248/F – Little Shortwood Farm, Wickwar Road

Change of use of agricultural land to land used for the training and exercising of dogs.

Site to be visited

Change of use of agricultural land to residential curtilage.

PK06/3208/F Resubmission of **PK06/0382/F** – Land at Back Lane rear of 43 High Street, Wickwar.

Conversion and extension of single garage to form 1 dwelling with associated works.

Site to be visited.

Report Ward Councillor

No comment at this meeting.

4. General Business

SGC – Nominations for Chairs Community Award. The Parish Council's nomination has been successful.

Wickwar Educational and General Charities – Councillor J Burton has received the Account books back from the Britannia Building Society with all changes made to the accounts.

Audit Commission – Appointment of external auditor – Mazars. Information only.

Montague Harris Solicitors - Letter to confirm that fees paid to them from South Glos Council for the transfer of the Buthay Lease to Merlin Housing Association.

Precept - Clerk has contacted SGC to inform them that the details of Wickwar PC's precept will be given after the February Meeting.

Wickwar Parish Council has ratified its precept for 2008/2009 as £37,000.

The Clerk will put details of this on the Parish Notice Board with an explanation as to how the figures were reached.

Mazars – Meeting with the Parish Council re: Public Interests Report. A Public Interest Report will be issued. Copies of the report can be obtained by contacting the Clerk.

Wickwar Web Site – Request for Funding, £26.99.

Proposed by Councillor D Howard and seconded by Councillor R Stimpson.

No votes recorded against, therefore the motion carried.

Yate Heritage Centre –Request for funding.

Proposed by Councillor R Stimpson to donate £100.00, seconded by

Councillor S Isaac. No Votes recorded against; therefore the motion has been carried.

Abbey Electrics – Quote for the repair of the Town Hall Clock light. The quote given by Abbey Electrics (Mr S Burton – Councillor J Burtons husband) for £395.00 has been accepted and the Clerk will contact Abbey Electrics to confirm that the Council want the work to be carried out.

South Glos Council – Donation to Wickwar Youth Club as agreed by Wickwar Parish Council towards Theatre Workshops. The Parish Council has agreed to donate £200 towards the workshop. The Parish Council will make a cheque payable to the Youth Club.

5. Items for Information

. Register of correspondence received (see attached)

Councillor I Aldous

Affordable Housing Consultation Document. Read.

Councillor T Proffitt
(Notes given to the Clerk)

Community Engagement Consultation. SGC wish to maintain economic prosperity, deal with community growth, modernise health and community care services and promote stronger, safer communities. Councillor Proffitt has replied to the consultation.

Economic Development Consultation. Replied.

Councillor R Stimpson

No comment at this meeting

Councillor M Summers

No comment at this meeting

Councillor S Isaac

No comment at this meeting

Councillor D Howard

No Comment at this meeting

6. Reports

▪ Quarry Liaison Group

Meeting held in Charfield on the 22nd January.

- . All questions raised by WRAG/Churchend Residents were answered.
- . Cemex has appealed the two refusals of planning consent. Legally they can continue operating at the present until the appeals are determined.
- . Twenty Complaints received in total since the last meeting.
- . Noise reduction panels have been installed on the primary crusher.

▪ Stronger and Safer South Gloucestershire.

Public Meeting held to be held in Rangeworthy Village Hall on the 10th March 2008. Notice to be put on the Town Hall Notice Board and in the Parish Magazine.

▪ Frome Vale Area Forum

No report at this meeting.

▪ Speed Watch

New gun received. Speed Watch shall now continue.

- **Youth Club**

Nothing to report at this meeting.

- **Neighbourhood Watch**

The AGM will be held at the Town Hall on the 17th April.

7. **Committee Reports**

- **Parish Plan**

The Clerk has written a letter to the Parish Plan Committee, but has yet to receive a reply.

- **Parish Walk**

Parish Walk on Sunday 13th January. Finger posts needed at Pincotts Farm. Reported to South Glos Council, Public Rights of Way. Next walk to take place on Sunday 17th February 08.

- **King George V Playing Fields**

Tin Shed – Ordered from Miracle Span 21.01.08

Tin Shed – Demolished Saturday 26th January.

Planning enquiries made, but no reply from South Glos, for the replacement shed.

- **Village Hall**

Declaration of Interests made from Councillor D Howard and Councillor R Stimpson, as they are both Village Hall Trustees.

Looking at ramps for wheelchair access for the Village Hall, Looking at grants from the Parish Council in the future. Agenda item for March.

- **Town Hall**

Painting of the downstairs room to commence on the 12th February.

Fire Risk Assessment Document agreed by the Parish Council, the Clerk will post a copy in the Town Hall.

- **Community Centre**

Councillor D Howard declared an interest, as he is the Chairman of the Community Centre Management Committee.

Councillor M Summers is the Parish Council representative.

8. **Burial Matters**

None at this meeting.

9. **Accounts**

Governance and Accountability Consultation, completed by the Clerk.

It should be noted that the Clerk was overpaid by £180.38 in November 2007.

This has been reflected in the salary paid to the Clerk for December 2007.

Monthly Accounts.

Cheques signed at this meeting.

Mrs P A Trull – Unpaid Salary for December 2007 (The above cheque was raised on the 21.1.08)	£450.95
South Glos Council x 2 dog bins – 1.10.07 – 31.12 07	£105.40
Miracle Span Steel Buildings (The above cheque was raised on the 21.1.08)	£2864.07
Bristol Water – Town Hall	£38.73
Bristol Water – Parkfield	£19.49
Bristol Water – Pavilion	£97.09
Inland Revenue – Clerks NI	£30.15
Telewest – PC Broadband	£25.85
HM Prison Services = Painting and repairs pavilion	£500.00
Dan Luton – Wickwar Web Site	£26.99
Wickwar Youth Club – Theatre Workshop	£200.00
Yate & District Heritage Centre – Donation	£100.00
Standing Orders and Direct Debits	
Clerks Salary January 2008	£670.53
Clerks Salary February 2008	£670.53
N Power – Town Hall	£21.00
Reduced payment from £38.00 per month)	
Clock Winder – Mr D Mackie (December 2007)	£125.00

WICKWAR PARISH COUNCIL
MONTHLY REGISTER OF CORRESPONDENCE RECEIVED
January 2008

Date received	Sender	Subject Matter	Councillor	Action
7.1.08	Stroud DC	Conservation Statement	All PC's	Info
8.1.08	SGC	Federation of academies	S Isaac	review
"	SGC	Meting	All PC's	Info
10.1.08	YTC	Joint Cycle way Agenda	D Howard	Review
11.1.08	SGC	Meeting	All PC's	Info
"	Parishioner	Street Light not working	SGC	Info
"	SGC	Royal Garden Party	M Summers	Info
"	SGC	S W Regional Framework Doc	All PC's	Info
"	ALCA	Events Calendar	All PC's	
14.1.08	SGC	Public Speaking Skills	All PC's	Info
"	SGC	Meeting	All PC's	Info
15.1.08	Parishioner	Church Lane Drains	SGC	Review
"	Tortworth Estate Co-	Land Chase Lane	All PC's	Review
"	SGC	Meetings	All PC's	Info
16.1.08	Police	Beat Surgeries	All PC's	Info
			Wickwar Web site &	
Parish Notice Board				
18.10.08	Parishioner	Dog Mess – High Street	Dog warden	Info
"	SGC	Laddenbrook SSGC Minutes	All PC's	Info
"	PC	Flooding Downs Road	SGC	Info
"	PC	Blocked Footpath	SGC	Info
"		LWR/29/30	SGC	Info
"	PC	Sign & Stile	SGC	Info
"		LYA/27/10		
19.1.08	Parishioner	Cemex appeal correspondence	All PC's	Info
21.1.08	ALCA	Section 137 £5.86 2008/2009	All PC's	Info
"	ALCA	Newsletter Jan 08	All PC's	Review
22.1.08	SGC	Meeting	All PC's	Info
"	SGC	Economic Development Consultation	T Proffitt	
"	Review			
"	SGC	Consultation- Code of Conduct	D Howard	Review
23.1.08	Parishioner	Info re complaints – Quarry	All PC's	Info
"	SGC	Wickwar Quarry – Appeal Info	All PC's	Info
25.1.08	SGC	Meeting	All PC's	Info
"	SGC	Environmental Link Forum	All PC's	Review
29.1.08	SGC	List and dates of meetings	All PC's	Info
"	SGC & Parishioners	Poplar Lane verges etc	All PC's	Info
"	SGC	Meeting	All PC's	
"	SGC	Gypsy sites	All PC's	"
"	SGC	Affordable Housing – Consultation I Aldous	Review	
"	SGC	Community Engagement consultation	T Proffitt	Review