

Wickwar Parish Council Minutes

A meeting for the above Council was held on Wednesday 2nd June 2010, at Wickwar Town Hall, commencing at 7.30pm.

Attended:

Councillor T Proffitt (Chairman)
Councillor M Summers (Vice Chairman)
Councillor R Stimpson
Councillor S Isaac
Councillor I Aldous

Apologies:

None

Ward Councillor A Gawler attended this meeting.

Declarations of Interests

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities.

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor D Howard is Chairman of the Community Centre.

Councillor D Howard is a member of the Castle Bridleways Group.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group.

Public Time

Parishioner Mrs A Carroll attended this meeting and gave the Council a verbal quote of £300 for the cutting and removal of the leylandii trees in the parish Cemetery.

Councillors said they would inspect the trees and make a decision at the July meeting.

Parishioner Mrs C Baker asked if the children who have made and decorated a cross could place the cross in the closed Parish Grave yard. Councillors will look at the area the cross is to be placed in.

Standards Board (Code of Conduct) Sheila Mead attended this meeting to discuss Councillors responsibilities regarding the Code. The Standards Board promotes high standard of behaviour and integrity from Councillors and those who breach the Code are subject to sanctions. All Parish Councillors should declare interests, person and prejudicial to Council business at the start of each meeting. If in the course of business a Councillor or Council feel that an interest should be declared then the Clerk would note it. Councillors may only declare interests if they are pertinent to the Meeting.

Parish Council meeting held on the 5th May 2010, parishioner attended raised the following issues:

- a) 30mph sign and weight limit sign to be replaced/repared. The location is the entrance to West End from Downs Road.

South Glos Council Highways Officer Mr K Falkingham says that he has looked at the signs and there is not need for replacement or repair.

- b) Drain – opposite Alderley Estate. Along the wall, drain is blocked with the debris dug out of the drain by SGC on previous occasion. Left on the side of the drain, which has been washed back into the drain. Drain now blocked.
SGC report the drains are to be repaired and cleared.
- c) Drains – Church Lane. On the side of the Old Rectory. Blocked by debris left on the side of the drain.
SGC thought this issue had been resolved, but will look into the matter again. Also will repair potholes in Church Lane.
- d) Dust Cart – Request for a smaller dustcart to be used in Church Lane.
- e) Drain – Rag Lane. Marked by two bollards. Needs urgent maintenance.
SGC says that there are reflective marker signs over the drain to warn motorists. No further action required.
- f) Wickwar Quarry – Red spill heap. Parishioner wanted to know about the contents of the heap and when it might be moved or landscaped. Also, what planning permissions were in place or applied for any landfill? Minutes for the Quarry Liaison meetings should be made available as soon after the meeting as practical.
The Clerk has written to Cemex regarding the content of the spill heap. There have been no recent planning applications regarding landfill. The minutes of the meetings to be made available as soon after the meetings as practical.
- g) Lorries – parking on the Downs Road in what appears to me make shift lay-bys, have been reported as blocking the road.
SGC say if lorries are blocking the highway then the matter should be reported to the police. SGC says that the 'makeshift' lay-bys are adjacent to field entrances and therefore cannot be reasonably blocked off.
- h) Dog Mess – Public Footpaths. Some people walking dogs along public footpaths through open countryside feel they should not pick up dog mess. This is upsetting other people using the paths and the landowners. The Clerk will write to the Dog warden and the Public Rights of Way Officers.
The Clerk asked the dog warden for notices and the PROW Officer for footpath signs. The Clerk has contacted the parishioner who made the complaint for the location of the footpaths in question, but has yet to receive a reply.
- i) Pothole Downs Road. 20 yards from junction when travelling on the Downs Road (from Wickwar).
Reported to SGC Street Care.

1. **Minutes of the last meeting**

The Minutes were signed as a fair representation of the Parish Council meeting held on 5th May 2010.

2. **Matters Arising**

Councillor Vacancy – October 2010.

3. **Planning**

PK10/0710/F – Land off Limekiln Road, Yate

Construction of outdoor ménage and erection of 1.2m high post and rail fencing.

No objection

PK10/0835/F – South Farm, Sodbury Road, Wickwar

Erection of extension to agricultural building to form milking parlour & associated offices.

PK10/0728/LB – 36 – 38 High Street, Wickwar

Internal and external alterations to include re-render of front elevation, reinstatement of court yard gateway, removal of shop sign and installation of partition wall.

PK10/0941/F – 26 The Buthay, Wickwar

Erection of first floor side extension to provide additional living accommodation.

No objection

PK10/1099/LB – 59 High Street, Wickwar

Replacement render to principal elevation and various internal alterations.

PK10/0892/LB – 54 High Street, Wickwar

Installation of replacement windows to front elevation

PK10/0610/F – 17 Station Road, Wickwar

Installation of dormers to front and rear elevation. Erection of front porch (Re –submission of PK10/0610/F)

No objection

4. **Report Ward Councillor**

Plastic bottle and food waste collections will be collected from doorsteps in South Glos by March 2011.

There has been a consultation on Train Travel, it was thought that Charfield Train Station would be a good option, but it was mentioned that Wickwar would be a better station to open, but for the lack of parking. It must be noted that the above is only a consultation.

Core Strategy Consultations are taking place. The Core Strategy is a new housing planning for the whole of South Gloucestershire. SGC are making efforts to ensure that parishioners get to know what the Core Strategy entails and are planning meetings in South Glos, Wickwar Town Hall Thursday 15th July 2010, 6.30pm.

5. **General Business**

Castle Bridleway Group – No report at this meeting

Crossing High Street – No report at this meeting

Signage Downs Road – Councillor Stimpson has not had any response to his e-mails to SGC Highways Officer Tracey Hamblett since the 16th May 2010. Councillor Stimpson is still raising the issue of the maximum speed on the bend leading from Downs Road, into Wickwar.

Broad Band Connection – Councillor M Summers says the broad band connection from Utility Warehouse is £29.99 per month including phone calls. But suggests to leave this issue for the time being because this amount is likely to decrease by £10.00 per month when the exchange at Chipping Sodbury becomes ‘unbundled’.

Voluntary Litter Pickers

Councillor M Summers has approx 10 parishioners wishing to join the Voluntary Litter pickers group. Councillor Summers will advertise a date for the Group to meet and target areas in the village.

Street Lighting – To be discussed at the Councils July meeting.

Core Strategy – South Glos Council – As discussed with Ward Councillor H Gawler.

Code of Conduct – Visit from representative. (Public Time session)

Doynton Parish Council – Planning Policy Letter. Letter read out at this meeting. Doynton PC complain about Planning inconsistencies within their area, and the fact that local knowledge and opinion is not considered by South Glos Council.

Alzheimer’s Society – Request for donation. Proposed by Councillor I Aldous £50.00 seconded by Councillor S Isaac. Councillor M Summers abstained from voting. Councillors Proffitt, Isaac, Aldous and Stimpson voted in favour, therefore the motion was carried.

CPRE – Subscription renewal £29.00 – Proposed by Councillor I Aldous and seconded by Councillor R Stimpson. Councillor M Summers abstained from voting. Councillors Proffitt, Isaac, Aldous and Stimpson voted in favour therefore the motion was carried.

6. Items for Information

. Register of correspondence received (see attached)

No comment at this meeting.

7. Reports

- **Quarry Liaison Group Meeting – Tuesday 29th June 2010.**
- **Frome Vale Area Forum – Next meeting Sept 2010.**
- **Speed Watch** – Wickwar Speed Watchers will be requesting new members.
- **Youth Club** – Reports from Parishioners regarding activities taking place on the Youth Club premises. Police and Club leaders have been informed.
- **Neighbourhood Watch.** – The Watch members now receive reports on crimes in the area.
- **Safer & Stronger Community Group** – Next meeting Wickwar Town Hall, 15th July 2010.
- **Parish Walk** – Walk Sunday 27th June and Sunday 18th July, meet at the Town Hall 9.30am.
- **Neighbourhood Watch** – Police co-ordinator Bridget Whittle is now sending out newsletters. NHW has requested stick on window signs indicating NHW is in force in the area.
- **King George V Playing Fields.**
 - a. Meeting with Tina Rainey Play Area opening, and snagging meeting Monday 24th May. Date for the opening has not been agreed as yet. Replanting of some of the dead plants has been agreed and rolling of the uneven ground adjacent to the bund.
 - b. Electric meter – Pavilion. This issue is on going.
 - c. Grant application – Security King George V. No news on the success of the application as yet.
 - d. Pavilion – Burst pipe. S Cox plumbing is undertaking the work.
 - e. Gate. Locking of. There appears to be no problems. Gate opened at 8am, locked at 8pm. Pedestrian access at all times.

- f. New bolts and locks for pavilion. This will be undertaken when the work inside the pavilion is complete.
- g. Shutters. Parish Council waiting to hear about possible grant aid.
- h. ROSPA Inspection 2010. Inspection was very favourable regarding the old and new play equipment. Works to be undertaken to deal with rust on the slide. New swings to be in situ by the end of August 2010. Play matting to be renewed on the swings and roundabout. New bin ordered.
- i. Play builder sign template. This is to agreed with South Glos Council.
- j. Grass cutting, Play Area. The grass cutting to be inspected by the Parish Council.
- k. Plans – Pavilion – Planning Officer. The Clerk to arrange a meeting with a Planning Officer to look over the plans for the Pavilion improvements.
- l. Climbing Frame welding. Undertaken by Shipp Engineers. Parish Council pleased with the results.
- m. Maintenance KGV. To be discussed at the Councils July meeting.
- n. 24th May 2010, meeting With SGC Tina Rainey – PC contribution towards Swings replacement. South Glos Council has invited the Parish Council to consider a donation towards the replacement swings. Cost of the swings (excluding Play Matting) is approx £6000. Councillor M Summers proposed a donation of £2000, seconded by Councillor R Stimpson. All voted in favour therefore the motion was carried.
- o. Date of official opening of the play area. To be discussed with SGC Tina Rainey.
- p. Padlock and hasp for tine shed. Fitted by Colin Swaine. £216.19.
- q. Tarmac – KGV Car Park. To be undertaken on Friday 4th June 2010.

- **Village Hall** – No report at this meeting
- **Community Centre** – Discussion on cleaning and caretaking of the Centre whilst Caretaker is on holiday.
- **Town Hall** – Use of the Hall as a Police outpost. No report on this matter as yet.

8. **Burial Matters**

Proposed removal of the Leylandii trees in the Cemetery, to be discussed at the Councils July meeting.

Increase in Burial Fees by 10%, to be rounded up to the nearest £1.00.

Proposed by Councillor R Stimpson, seconded by Councillor I Aldous. No votes against therefore the motion was carried.

9. **Accounts**

Signing of Auditors Accounts by Wickwar Parish Council Chairman and RFO. Wickwar Parish Council Chairman Councillor T Proffitt signed Section

1 – Accounting Statement and Section 2 – Annual Governance Statement of Accounts as set down by the Financial Regulations and Mazars Government Appointed Auditors. Countersigned by the Clerk Mrs P Trull.
 Section 4 – Annual Internal Audit report will be undertaken by Dr J Way.
 Clerk purchase 1 black ink cartridge and computer paper. £17.28

Cheques signed at this meeting

Inland Revenue – Clerks NI June 10	£33.58
Shipp Engineering – Climbing Frame Welding	£581.63
Play Safety Ltd (ROSPA)	£105.76
Mr C Swaine – Padlock & Hasp for tine shed	£216.19
Mrs A Carroll – Grass Cutting Cemetery X 2	£100.00
P Trull – Paper & ink cartridge	£17.28
Paul Collins – Grass Cut KGV	£250.00
Alzheimer’s Society – Donation	£50.00
CPRE – Subscription	£29.00

Standing Orders/Direct Debits January 2010

Clerks Salary June 2010	£738.36
N Power – Town Hall	£13.00
Telewest - Broadband	£25.30
SGC – Council Tax Town Hall –June 10 (May – October)	£51.00

The next Parish Council meeting will take place on Wednesday 7th July 2010, at the Town Hall, commencing at 7.30pm.