

Wickwar Parish Council Minutes

A meeting for the above Council was held on Wednesday 6th April 2011, at the Town Hall Commencing at 7.30pm.

Attended:

Councillor T Proffitt (Chairman)
Councillor M Summers (Vice- Chairman)
Councillor D Howard
Councillor I Aldous
Councillor R Stimpson

Apologies:

Councillor S Isaac
Councillor P Crocker

Clerk:

Mrs P Trull

Ward Councillor Gawler attended this meeting.

Declarations of Interest

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities.

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor D Howard is one of the PC representatives on the Community Centre Management Committee.

Councillor Howard's wife leases land belonging to the Parish Council (known as parkland)

Councillor D Howard is a member of the Castle Bridleways Group.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group.

Public Time Session

Parishioners attending this meeting thanked the Parish Council for contacting the dog warden, regarding Back Lane and High Street.

1. Minutes of the last meeting

The minutes of the last meeting held on the 2nd March 2011 were signed by the Chairman as a fair representation of that meeting.

2. Matters Arising

Wickwar Spring Clean – Saturday 19th March 2011.

The spring clean was a great success, the skip provided by SGC was well used by the village.

Parkfield Rental Agreement – It was agreed by the Parish Council that the agreement for the rental of grazing land known as Parkfield would run for 5 years at £300 per annum. The agreement will be signed by Wickwar Parish Council Chairman Mr T Proffitt and Mrs Howard who is renting the land.

Agreement proposed by Councillor I Aldous and seconded by Councillor R Stimpson, all voted in favour therefore the motion was carried.

It will be noted that Councillor D Howard was unable to comment or vote in this matter.

Castle Bridleway Group – SGC has agreed a High Level Stewardship Scheme for common land. The Group will be meeting with the Commons Officer and the PROW team to take the matter of opening up the ‘pack horse’ route leading from Poplar Lane into Lower Woods further.

Buthay Lease – Letter will be sent to Merlin Housing to take the matter forward and to arrange a meeting between Merlin and the Parish Council.

3. **Planning Matters**

PK11/0538/F – 51 High Street, Wickwar

Conversion and extension of existing outbuilding to form 1 dwelling with associated works.

Comments – no objection

PK11/0602/F – Westend Farm, Westend Wickwar

Conversion of agricultural building to form agricultural workers dwelling.

No objection

PK11/0611/F – Top Yard, Hall End Farm, Hall End Lane

erection of detached double garage and store area (re submission of PK10/3104/F)

No objection

PK11/0731/F – 1 Clock Cottages, West End, Wickwar

Erection of two storey rear extension to form additional living accommodation.

No objection

PK11/0774/LB – Oxwick Farm, Coach House, Wickwar

Internal and external alterations to include repairs to and reinstatement of missing floor and roof

structures, roof coverings, and high level masonry. Installation of roof lights and 3 chimneys.

No objection – Comments

PK11/0795/F – Maple Cottage, 20 The Buthay,

Wickwar

Demolition of existing single storey side building.

Erection of single storey side extension to form additional living accommodation.

No objection

PK11/0866/F – Oxwick Farm, Wickwar Road, Wickwar

Installation of 3 chimneys

No objection - comment

Alleged breach of planning – Land adjacent to the Chestnuts House, Sodbury Road. Installation of a driveway and mobile home. Reported to SGC Planning Enforcement..

SGC Planning Enforcement – An enforcement notice will be served to remove the mobile home from agricultural land.

COM/11/0264/LB – 29 High Street, Wickwar

Unauthorized works to listed building following takeover of shop premises. (Planning Enforcement)

PK11/0811/F – Celestine Cottage Limekiln Road, Yate

Erection of two storey side extension and erection of double garage.

Site to be inspected by PC.

PK11/1013/PNA – Captains Farm, Hall End Lane,

Wickwar

Prior notification of the intension to erect an agricultural building for the storage of hay and agricultural machinery.

Site to be inspected by PC

4. **Report Ward Councillor**

Councillor Gawler will be standing for re –election on the 5th May 2011.

Central Government will be giving Local Authorities extra funding to deal with the ‘pot hole’ problem caused by the extreme weather this winter.

5. **General Business**

Parish Elections – Timetables and information sent to the Parish Council has been advertised as per instructions from SGC Electoral Officer.

Wickwar Parish will not be holding an election as the parish is un-contended.

South Glos Heritage Forum – Annual Subscription £10.00. Proposed by Councillor D Howard and seconded by Councillor R Stimpson. All voted in favour, therefore the motion has been carried.

Town Hall – A letter has been received from a parishioner asking if the Town Hall may be used for commercial use. After consideration, the PC have agreed that this would not be viable, as planning permission for change of use would have to be sought as well as business rate council tax would have to be paid. The Clerk will write to the parishioner.

Rural and Parishes News Letter – Localism Bill – Meeting 21st April 2011. To be attended by the Clerk.

SGC Environmental Officer – Deliveries to Castle Nursing home at 3.3am. The company concerned has been contacted by SGC and the deliveries will not take place before 7am in the future.

Clerks & Councils Direct Magazine Subscription.
£11.00 per annum. Proposed by Councillor D Howard,
seconded by Councillor R Stimpson, all votes in
favour, therefore the motion was carried.

SGC – Notice of Election received 25.3.11. Displayed
in the Parish Notice Board

SGC – Notice of Wards received 25.3.11. Displayed
in the Parish Notice Board.

WPFA – Application to use the KGV pavilion 9th July
2011. Subject to confirmation from the Cricket Club.

6. **Items for Information**

. Register of correspondence received

No comment at this meeting.

7. **Reports**

- Quarry Liaison Meeting – Next meeting to take place at Wickwar Quarry on the 26th May 2011.
- Speed Watch – No report at this meeting
- Youth Club – No report at this meeting.

Reports

- **Quarry Liaison Group meeting – No Report**
- **Frome Vale Area Forum - No Report**
- **Speed Watch – No report at this meeting**
- **Youth club – No report at this meeting**
- **Neighbourhood Watch – No report at this meeting**
- **Stronger and Safer South Glos meeting – No report at this meeting**

- **Parish Walk – Sunday 17th April 2011.**
- **King George V Playing Fields**
- Date for next Management Committee meeting – To be agreed.
 - Shutters
 - Plans – Pavilion – Meeting to be arranged with Mr D Sullivan (Design for Living) to discuss the next phase of the proposed pavilion improvements.
 - N Power – Reply to Football Cub – Acceptance of N Power replies etc. Case now closed.
 - Insurance for new play equipment – New Play equipment has been insured.
 - **Village Hall** -No report at this meeting
 - **Community Centre** – Next meeting 5th May 2011
 - **Town Hall** – JNC Fire extinguisher check undertaken

8. **Burial Matters**

Burial Conditions – To be discussed at the PC's May Meeting.

9. **Accounts**

Clerk paid PC phone account £66.37 (VAT £10.98)

Clerk purchased Tea Urn, from Amazon UK, £51.19. (VAT £10.00) For the Wickwar Pavilion.

Items to be considered. Requests for donations/subscription

- a. Wotton-under-Edge Swimming Pool – Donation £100.00, proposed by Councillor T Proffitt, seconded

by Councillor I Aldous, all votes in favour, therefore the motion was carried.

- b. ALCA subscription – To be discussed at the PC's May meeting
- c. Wickwar Youth Club – Donation £500, proposed by Councillor D Howard, seconded by Councillor I Aldous, all votes in favour, therefore the motion was carried.
- d. St Peters Hospice – Donation £150, proposed by Councillor D Howard, seconded by Councillor R Stimpson, all votes in favour, therefore the motion was carried.
- e. Children's Play Link – The Council will not grant to this organisation at this time.
- f. Wickwar PCC – Church wall repairs for the public right of way (Stank) - £500, proposed by Councillor T Proffitt, seconded by Councillor D Howard, all votes in favour, therefore the motion was carried.
- g. Victim Support - Donation £100.00, proposed by Councillor T Proffitt, seconded by Councillor I Aldous, all votes in favour, therefore the motion was carried.
- h. Yate Heritage Centre – Donation £150.00 proposed by Councillor D Howard, seconded by Councillor R Stimpson, all votes in favour, therefore the motion was carried.
- i. Wickwar Web site – Donation £500.00. Grant of £1000 received by the Parish Council for two years. Second of two years. proposed by Councillor T Proffitt, seconded by Councillor I Aldous, all votes in favour, therefore the motion was carried
- j. Clerk Home working - £300.00 per annum. proposed by Councillor T Proffitt, seconded by Councillor I

Aldous, all votes in favour, therefore the motion was carried

Monthly Accounts

Cheques signed at this meeting

Inland Revenue Clerks NI	£36.21
P Trull – BT phone Account	£66.37
P Trull – Tea Urn – Pavilion	£51.19
Clerk & Council Direct Magazine	£11.00
P Trull – First Aid Kit Town Hall	£11.35
JNC Fire Protection – Service fire extinguishers Town Hall	£36.84
N Power – Pavilion	£210.91
South Glos Heritage Forum	£10.00
Aon – Allianz Cornhill Insurance Play ground equipment	£132.26
Wotton-Under-Edge Swimming Pool (Section 137)	£100.00
Wickwar Youth Club (Section 137)	£500.00
St Peters Hospice (Section 137)	£150.00
Wickwar PCC – Repairs to Stank Wall (Section 137)	£500.00

Victim Support – (Section 137)	£100.00
Yate & District Heritage Centre (Section 137)	£150.00
Wickwar Web Site	£500.00
P Trull – Home Working	£300.00

Standing orders & Direct Debits

Clerks Salary April

£758.87

N Power – Town Hall

£61.00

The next meeting for Wickwar Parish Council will take place on Wednesday 4th May 2011, at the Town Hall commencing at 7.30pm.

