

Wickwar Parish Council Minutes

A meeting for the above Council was held on Wednesday 7th December 2011, at the Town Hall commencing at 7.30pm.

Attended:

Councillor T Proffitt (Chairman)
Councillor M Summers (Vice Chairman)
Councillor D Howard
Councillor R Stimpson
Councillor I Aldous
Councillor A Carroll

Clerk:

Mrs P Trull

Councillor H Gawler did not attend this meeting and sent his apologies.

Declarations of Interest

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities.

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor D Howard is a member of the Castle Bridleways Group.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group.

Councillor A Carroll has the grass cutting contract for the Parish Cemetery.

Public Time Session

Parishioners attending wished to discuss Planning applications submitted for the High Street. Wickwar Parish Council listened to their concerns and will be discussing the application in due course.

Parishioners also discussed the current planning application for play equipment situated at the Buthay Pub. This application will be discussed further at a SGC Planning Committee meeting on Thursday 8th December 2011.

Parishioners attending wanted to report motorbikes using the KGV fields and the WPFA fields for scrambling. This matter has been reported to the Police.

1. Minutes of the last meeting

The Minutes of the last meeting held on 2nd November 2011, were signed as a fair representation of that meeting.

2. Matters Arising

Buthay Lease – Reply not received from Merlin Housing. Wickwar PC will contact Merlin.

Wickwar Education Charities – Information has been received regarding the financial status of the Charity. A meeting will be arranged by the Trustees.

3. Planning Applications

COM/11/0370/COU - Hall End Gypsy Site

Alleged. The site is not being used as per Planning permission.

PK11/3516/CA -38 High Street, Wickwar

Demolition of garage block situated within Wickwar conservation area.

PK11/ 3440/LB – 36 – 38 High Street, Wickwar

Internal and external alterations to facilitate conversion of building to form 3 flats and conversion of stables to form 1 dwelling.

No objection

PK11/3620/F – Archfield House, Station Road, Wickwar

No objection

Creation of new access track. (re submission of PK11/2810/F)

PK11/3786/F – 51 High Street, Wickwar

Conversion and extension of outbuilding to form one bedroom dwelling. (Re submission of PK11/0538F)

No objection

PK11/3709/ADV – Buthay Public House, 15 High Street, Wickwar

Display 2 externally illuminated fascia signs, 6 non illuminated static signs (Retrospective)

No objection

Pk11/3604/LB – 50 High Street, Wickwar

Internal and external alterations to include installation of gas central heating and wood burners.

Replacement kitchen, relocation of bathroom, replacement of lean to roof with pantiles and removal of chimney stack extension.

4. Report Ward Councillor

No report

5. General Business

Castle Bridleways Group – The Group pursue the concept of improving access from Wickwar into Lower Woods. The Group has met with Mr D Morrison (SGC) , Mr Morrison has confirmed he does not have a problem with parishioners clearing fallen wood.

The Group would like Wickwar Parish Council would back a community led project to restore grass lands and make easier access for all into the woods. Chairman Mr T Proffitt said the Parish Council would consider this project, along with a Parish walk into the woods. The Clerk will put a date forward and invite the village for walk and open discussion.

SGC – Part night lighting scheme for Wickwar. SGC requested another consultation should take place in Wickwar alerting all parishioners of this intended project. SGC have not contacted the Parish nor the Parish Council regarding this matter.

ALCA – Budget and Finance Course. Attended by Chairman and Clerk. The Parish Council applies control and internal audit. This complies with the Governance concerning public monies.

The Clerk will write to SGC to ascertain the product of £1.00 for each band D property in Wickwar. ALCA has informed all Parish Councils they must obtain this information.

PROW – LYA 31/10, Bridleway blocked and diverted. SGC PROW Officer will be looking into this matter. SGC has the right to enforce, and serve an order to clear this obstruction. The Clerk will contact the PROW team.

Footpath LW18, leading from the back of the Alexander Hosea School. Stile supported by dead tree. Dead tree height has been reduced by SGC PROW Team.

Chairs Community Award – The Parish Council will read the correspondence concerning this matter.

Green Dog Walking Scheme – To be discussed in March 2012.

Dog Bin – Adjacent to LWR 18. The Clerk will write to SGC to request this.

SGC – Emergency Planning. Officers from SGC were unable to attend this meeting.
Wild4life consultation – Read at this meeting.
Spring Clean 2012 – Application made by Parish Clerk. Date agreed April 14th 2012.
Items for Information
Register of correspondence received (see attached)
 No comment at this meeting

6. Reports

- Quarry Liaison Group meeting – Wickwar Town Hall 25th January 2012, 10.301m.
- Frome Vale Area Forum - Attended by Councillors Stimpson & Summers, 1st December 2011.
- Speed Watch – New members for Speed Watch. Speed Watch application fro a new Speed Gun has yet to be decided.
- Youth Club – No report at this meeting.
- Neighbourhood Watch – New member at West End. Inspector A Workman is the new co-ordinator for all Neighbourhood Watches in South Gloucestershire.
- Safer & Stronger Community Group meeting – 18th January 2012, Wickwar Town Hall 7.30pm..
- **Parish Walk – 20th November 2011.**
- Public Footpath LWR13/10 not certain where the stile should be. Reported to SGC PROW
- Public Footpath LWR/29/40 – Parishioner report this to the PC. Steps too steep and slippery. Reported to SGC PROW
- Fly tipping, Chase Lane Bridge. Garden furniture in stream.
- Parish walking team cleaned up Youth Club Area.
- Tree Walk – Date to be agreed.
- **King George V Playing Fields**
- Date for next Management Committee meeting – to be agreed when the Parish Council has met with Design for living Architects for the proposed pavilion.
- Review of Club Agreements – Date to be agreed.
- Winter frost heating for the Pavilion – Note to clubs to make sure frost protection has not been switched off.
- Grass cutting tenders notice and notice in the gazette. Agreed for January 2012.
- Football & Cricket Club invoices sent out.
- Meet with WPFA, the Clerk will write and suggest a date of 7th January 2012.
- **Village Hall** – No report at this meeting.
- **Community Centre – Hirer agreement.** Jubilee Room kitchen improvements and permissions from the Committee/parish Council for the WOOSC club (user) to remove kitchen cupboards to accommodate a large free standing fridge. To be discussed at the next Community Centre Committee meeting.
- **Town Hall** – No report at this meeting.
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7. Burial Matters

Grass cutting tender for parish cemeteries. To be advertised, in the Parish Magazine, Parish Notice Board and Gazette Newspaper, and Wickwar web site. Tenders to be considered by Wickwar Parish Council at their March 7th 2012 meeting.

8. Accounts

Monthly internal accounts audit. Date to be agreed.

Monthly Accounts

N Power – Account for Pavilion Paid by Clerk. £83.53
Date of the PC's Budget meeting. 12th January 2012.

Cheques to be signed

Inland Revenue Clerks NI December 2011	£26.76
Avon Local Councils Association	£90.00
P Trull - N Power- Pavilion	£83.53
Mr N Bennett – Gate closing KGV July 2011 – December 2011	£150.00

Income October 2011

IRO Norman	£31.00
IRO Pritchard	£63.00
IRO Marsden	£31.00
Hire of Town Hall (Football Club)	£10.00

Standing Orders/Direct Debits November 2011

Clerks Salary December 2011	£782.95
N Power – Town Hall	£61.00
PWLB – November Direct Debit	£3,580.50