

Wickwar Parish Council Minutes

A meeting for the above Council was held on Wednesday 6th July 2011, at the Town Hall commencing at 7.30pm.

Attended:

Councillor T Proffitt (Chairman)
Councillor M Summers (Vice Chairman)
Councillor D Howard
Councillor R Stimpson
Councillor I Aldous

Apologies:

None

Clerk – Mrs P Trull

Ward Councillor H Gawler attended this meeting.

Declarations of Interest

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities.

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor D Howard is a member of the Castle Bridleways Group.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group.

Public Time Session

Parishioner attended to discuss Planning Application PK11/1893LB & PK11/1892/F, demolition of garages (situated in Back Lane) to accommodate one dwelling. Ward Councillor H Gawler has had correspondence from concerned parishioners, and if there are a significant number of objectors the application will be considered by Committee, consisting of elected members, the public will have an opportunity to speak at this meeting.

Parishioners attending discussed with the Council Planning Application PK11/1659?R3F, Alexander Hosea School. The school have to implement safety fencing in the school grounds as per Ofsted recommendations. Whilst the public and the Parish Council understand that safety and security is the school's priority, the type and style of fencing is not in keeping with the residential environment the school is situated in. The Parish Council will raise these concerns with South Glos Council Planning department as would Ward Councillor H Gawler.

Parishioners attending asked if there would be a public information day regarding the proposed siting of wind turbines at Cherry Rock and Mountenays Farms, Kingswood,

South Glos. The Clerk will contact Mr Andrew Clarke, of the Resilience Centre, to discuss an open day/evening in Wickwar to give parishioners the opportunity to discuss any concerns they may have. The Clerk will contact Kingswood Parish Council. Parishioners attending brought to the notice of the Parish Council the exposed telegraph/electricity pole and metal stays exposed on the Downs Road bend. The Parish Council will report this matter to the Highways Department, and ask them if they feel it is a hazard.

1. Minutes of the last meeting

Minutes of the last meeting held on Wednesday 1st June 2011, were signed and accepted as a fair representation of that meeting.

2. Matters arising

Buthay Lease - Meeting arranged with Merlin Housing Association and Wickwar Parish Council Tuesday 27th July 2011.

Buthay Public House – Planning Application for Play equipment. The Clerk will contact Planning Enforcement as it was understood that there should be a Planning Application submitted in retrospect for the play equipment.

Wickwar Educational Charities - Parish Council will make a report at their September meeting.

Parish Councillor Vacancies – Will be advertised on the Parish Notice Board, Parish Magazine, and Wickwar web site.

Public Footpath - LRW 25/30 & it is the 2nd stile after the kissing gate heading east, a double stile either side of the ditch. Not very satisfactory either as some of the stones put for a foot bridge cover is loose & one is definitely unsafe.

Barbed wire is on the inside of each stile as it is a double row now.

Barbed wire has been removed & stones will be levelled area being looked into by SGC PROW Team, 7th June 2011.

Downs Road – Call from Mr Wilson, SGC Highways Dept. The road is not on the schedule for this year. But it will be assessed and if deemed in need of re-surfacing it will be put on next year's schedule. However any serious issues will be addressed.

3. Planning matters

Alleged breach of planning – Land adjacent to the Chestnuts House, Sodbury Road. Installation of a driveway and mobile home. Reported to SGC Planning Enforcement, who has informed the Parish Council, they are looking into the matter.

No enforcement.

COM/11/0264/LB – 29 High Street, Wickwar

Unauthorized works to listed building following takeover of shop premises.
(Planning Enforcement)

Enforcement have informed the Parish Council that there has been no breach in Planning Regulations.

COM/11/0370/COU - Hall End Gypsy Site

Alleged. The site is not being used as a site for traveler's caravans.

PK11/1823/F – 1 Clock Cottages, West End, Wickwar

Erection of two storey rear extension to provide additional living accommodation (Resubmission of PK11/0731/F)

No objection

PK11/0795/F – Maple Cottage, 20 The Buthay, Wickwar

Demolition of existing single storey side building. Erection of single storey side extension to form living accommodation. Revised proposals

PK11/1659/R3F – Alexander Hosea Primary School, Honeyborne Way, Wickwar

Erection of 2.4m fencing and gates and timber gazebo.

Comments re type and style of fencing.

PK11/1646/LB - Hope House, 87 High Street, Wickwar

Alteration to roof to replace existing tiles with reclaimed double roman tiles.

No objection

PK11/1893/LB – PK11/1892/F - 73 High Street, Wickwar

Demolition of existing garage to facilitate the erection of 1 detached dwelling.

Site visit to be made.

4. Report Ward Councillor

Downs Road Bend, visibility has improved. Parishioners are now concerned with the speed of the traffic & the wire stay attached to the wooden post on the verge, adjacent to the rebuilt wall. Concerns have been raised regarding the maintenance of the verge; Councillor Gawler assured the Council it will be the responsibility of the WPFA.

South Glos Council is having discussions on the working of committees.

Councillor Gawler will keep the Parish Council informed of any changes.

5. General Business

Castle Bridleways Group – Fund raising events have taken place. The Group intends to have a public meeting in due course to outline plans for a route along Plummers Trench into the woods for the village.

CPRE – Membership renewal - £29.00 per annum. Proposed by Councillor I Aldous, seconded by Councillor R Stimpson. All in favour, the motion was carried.

ALCA – Meeting Poole Court, Yate, 14th July 2011.

Avon Crescent Community Club – Request for £250.00 grant towards folding tables. Proposed by Councillor I Aldous and seconded by Councillor R Stimpson. All in favour, the motion was carried. Merlin Housing Association has allowed Wickwar Parish Council to take the older folding tables and place them in the Pavilion for community use.

Items for Information

. Register of correspondence received

No comment at this meeting.

6. Reports

- Quarry Liaison Group – Next meeting 28th September, 10.30am, Wickwar Town Hall.
- Frome Vale Area Forum – No report at this meeting.
- Speed Watch – No report at this meeting.
- Youth Club – No report at this meeting. The Clerk will contact the Youth Club and discuss Council representation.
- Neighbourhood Watch – No report at this meeting.
- Safer & Stronger South Glos Meeting – Next meeting 27th July 2011, Wickwar Town Hall.
- Parish Walk – Sunday 26th June, issues noted and sent to the PROW Team SGC. Leading from Avon Crescent stile should be replaced with kissing gate, LWR/16/10 & LHA/37/30 footpaths leading on from this stile. LWR/18/20 footpath leading from back of Alexander Hosea School first and second stile encountered needs to be replaced with kissing gate. Leading on the same footpath across the first two stiles, third stile is double width at the top and is very high. This needs to be replaced, and the siting of the stile is in question.
Next walk Sunday 24th July 6pm.
- **King George V Playing Fields**
Date of Management Committee Meeting - Tuesday 26th July 2011, meeting at KGV 7.30pm.
Meeting with Mr. D Sullivan, Design for Living, Tuesday 5th July 2011. Mr. Sullivan presented the Parish Council, along with the Football & Cricket Club representatives various plan scenarios for the Council to consider. Mr. Sullivan's account to date is £1000. Councillor I Aldous proposed the account should be settled, seconded by Councillor R Stimpson, all in favour, the motion was carried.
Pavilion improvement – WPFA enquiry. The WPFA along with all village groups and parishioners will be consulted when the Parish Council has plans to put before the village.
Vandalism to play equipment – 13.5.11 – Reported to Police. Work will be undertaken to repair damage as soon as possible. Crime ref number 56209/1. Damage to wooden tunnel repaired 16th June 2011.
Glass smashed around play equipment 15th June 2011. Reported to the Police. Crime Reference number 76765
Graffiti to side of Pavilion - Reported to police 17.15pm 21/6/2011

Crime ref number 72972/11. Photos taken & sent to Police.
 ROSPA Report 2011 – Copied to PC's (Annual inspection)
 ROSPA Report – repair to slide rust & paint undertaken 16th June 2011
 Clerk meeting with Sovereign Play to discuss quotes for play matting.
 Quotes for sign for the opening and closing times of the King George V will
 presented to the Council at their September 2011 meeting.

- **Village Hall** – No report at this meeting.
- **Community Centre** – No report at this meeting.
- **Town Hall** – No report at this meeting.

7. Burial Matters

Conditions of Burial will be agreed by the Parish Council at their September meeting.

8. Account

Monthly Accounts

Letter to Nat West Re: Clock Winder J Mackie

Purchase of paper storage bags from Amazon UK = £12.98 (VAT £2.16)

P Trull purchased Ink Cartridges from DABS.Com total account £30.89 (VAT £5.14)

P Trull paid Council's telephone account £71.28 (VAT £11.88) BT

Internal Audit undertaken by Dr J Way, who has recommended the following:

All income should be recorded in the Minutes.

As per up to date bank statements and Parish Council Nat West paying in book.

Cheques to be signed

Inland Revenue – Clerks NI July 2011	£26.76
J Mackie – Quarterly Salary April – June 2011	£125.00
D Howse (Grass cutting KGV) April & May 2011 (Inc. VAT)	£240.00
D Howse (Grass cut KGV) June 2011	£120.00
P Trull – Amazon paper storage bags	£12.98
P Trull – Ink Cartridges	£30.89
South Glos Council – Dog Bins X 2 (3.1.11 – 29.5.11)	£196.56
P Trull – Clerk BT Telephone Account	£71.28
F Vettori – Repairs to slide and wood tunnel entrance	£172.66
South Glos Council – Uncontested Election costs	£175.00
A Carroll – Grass cutting parish cemeteries	£240.00
CPRE Subscription	£29.00
Avon Community Club	£250.00
Design for Living	£1000.00

Income April 2011

Hire Town Hall	£5.00
Grimes & Goscombe – IRO Perrett (plot 391)	£156.00
Hire Town Hall	£35.00
Precept (South Glos Council)	£16,000.00

Income May 2011

Parkfield Rental	£300.00
VAT Refund	£94.96
Hire Town Hall	£5.00

Standing Orders/Direct Debits July 2011

Clerks Salary July 2011	£782.95
N Power – Town Hall	£61.00
Rates Town Hall	
April 2011, £52.71, May 2011 £54.00, June 2011 £54.00	£54.00
April 2011 – October 2011)	
Rates Pavilion April 2011 one payment only	£94.27

The date of the next Parish Council meeting will be Wednesday 7th September 2011, at the Town Hall commencing at 7.30pm.