

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 4th May 2011, at the Town Hall commencing at 7.30pm.

Attended:

Councillor T Proffitt (Chairman)
Councillor M Summers (Vice Chairman)
Councillor R Stimpson
Councillor D Howard
Councillor I Aldous

Apologies:

Councillor S Isaac
Councillor P Crocker

Clerk:

Mrs P Trull

Ward Councillor Gawler attended this meeting.

Declarations of Interest

Councillor D Howard, T Proffitt and M Summers are Trustees to the Wickwar Educational and General Charities.

All Parish Councillors are Trustees of the King George V Playing Fields.

Councillor D Howard is the Chairman of the Village Hall Committee.

Councillor Howard's wife leases land belonging to the Parish Council (known as parkland)

Councillor D Howard is a member of the Castle Bridleways Group.

Councillor T Proffitt is the Chairman of the Quarry Liaison Group.

Public Time

Kingswood parishioner attended this meeting to complain about the state of footpath leading from Bunsall Farm, access blocked for two footpaths. Footpath leading to Charfield is also blocked. The Clerk will contact Glos Council. Traffic speed along the B4060, between Wickwar – Kingswood, request for the traffic speed to be reduced.

Traffic speed from the first railway bridge as you leave Wickwar towards Kingswood, request for traffic speed reduction. Matter will be reported to SGC Highways, Police and the Safer & Stronger Community Group for consideration.

Parishioners from Turnpike Gate area attended this meeting to give their opinion regarding the new play equipment installed in the Buthay Pub garden. It is alleged that when the play equipment is used the users can look into certain gardens and through house windows, thus giving little privacy for the occupants. The Clerk has been instructed to contact SGC Planning Department.

Parishioner from the High Street attended to discuss their planning application which had been refused by SGC Planning Dept. The Parish Council had no objections to this application and advised the applicant to contact the planning conservation officer for further information. The Clerk will send out copies of the Wickwar conservation document.

Wickwar Parish Cemetery, parishioner attended says that the cemetery is used by local people during their lunch breaks. Wickwar PC has no objection to this, but for the fact that one particular driver drives along the gravel footpath, parks his car adjacent to the bench. This is offensive and the paths are for walking along and not driving. The Parish Council will look into this matter.

1. Minutes of the last meeting

The minutes of the last meeting held on the 6th April 2011, were signed as a fair representation of that meeting.

2. Matters Arising

Buthay Lease - The Clerk will contact Merlin and request a response to the Council's letter dated 12th April 2011.

3. Planning Applications

Alleged breach of planning – Land adjacent to the Chestnuts House, Sodbury Road. Installation of a driveway and mobile home. Reported to SGC Planning Enforcement, has informed the Parish Council, they are looking into the matter.

COM/11/0264/LB – 29 High Street, Wickwar

Unauthorized works to listed building following takeover of shop premises.

(Planning Enforcement) Works to the inside of the building.

PK11/0811/F – Celestine Cottage Limekiln Road, Yate

Erection of two storey side extension and erection of double garage.

No objection

PK11/1013/PNA – Captains Farm, Hall End Lane, Wickwar

Prior notification of the intention to erect an agricultural building for the storage of hay and agricultural machinery.

No objection

PK11/1188/F – **The Rookery**, West End Wickwar

Erection of first floor and second floor side extension and conversion and extension of existing outbuildings to provide additional living accommodation and enlarged garage. Erection of front porch.

No objection

4. Report Ward Councillor

Planning Enforcement have been looking into the proposed Hall End travellers site. The site has allegedly been sold on and may not be used for traveller pitches. SGC will be looking into this matter.

5. General Business

Castle Bridleways – The Group are still awaiting the Higher Level Stewardship for common land. When agreement is reached a meeting will be arranged.

Walk of the proposed packhorse route 15th May 2011.

Parish Elections – Non contested. But Wickwar Parish Council have two Councillor vacancies.

SGC Bags for cardboard – Clerk still waiting for the bags.

Increment Clerk Salary – The Clerk is entitled to an incremental rise of her salary on an annual basis, as per NALC and the Avon Local Councils Association publication scheme and in line the Local Government Pay Scales. The pay scale is

SCP 25 £11.185 per hour x 70 hours worked = £782 95 gross per annum. With effect from 1st May 2011.

CPRE – AGM. Parish Council notified.

AON – Parish Council Insurance. £3478.04 per annum. Including play equipment at the King George V Playing Fields, £1000. Proposal for the Parish Council to pay this amount Councillor D Howard, seconded by Councillor I Aldous. All votes in favour, therefore the motion was been carried.

ALCA – Subscription. Avon Local Councils Association. Subscription for legal and Local Government Advice, affiliated to NALC. Subscription £334.07. Proposal to pay this subscription Councillor R Stimpson, seconded by Councillor M Summers. All votes in favour therefore the motion was carried.

6. Correspondence

No comment at this meeting.

7. Reports

- **Quarry Liaison Group** – Next meeting 26th May 2011.
- **Frome Vale Area Forum** – No report at this meeting.
- **Speed Watch** – No report at this meeting.
- **Safer & Stronger South Glos** – 14th July 2011 – Wickwar Town Hall
- **Parish Walk** – Sunday 17th April. No problems reported. Next walk Sunday 22nd May 2011, start time 2pm.
- **Village Hall Committee** – AGM 6th June 2011
- **Town Hall** – No report at this meeting.
- **King George V Playing Fields**
 - a. Date of changeover meeting – 21st May 2011
 - b. Committee meeting with Mr. D Sullivan, Design for Living on Monday 9th May 2011. The Parish Council has signed the agreement with Mr. Sullivan. Proposal for Survey, drawings and feasibility report. Payment to be made when drawings have been produced, in accordance with Design for Living conditions of appointment. Proposed by Councillor D Howard, seconded by Councillor R Stimpson. All in favour therefore the motion was carried.

8. Burial Matters

Wickwar Parish Council has concerns regarding the amount of Burials and cremations taking place in Wickwar Cemetery from outside the Parish. Wickwar Parish Council feels that preference at all-time should be given to Burials within the Parish.

However, the Council will consider all applications made to them, within 24hours of that application.

Councillor D Howard proposes that, *If you reside in the Parish of Wickwar or have strong links with the Parish of Wickwar you will be considered by the Wickwar Burial Board for interment.* Seconded by Councillor R Stimpson. All in favour therefore the motion was carried.

9. Accounts

Clerk purchased punch pockets and computer paper from Ryman's store, Yate. £18.56.

Approval for the year end 1st April 2010 – 31st March 2011 accounts, was approved by Wickwar Parish Council Chairman T Proffitt, with the approval of the full Council meeting.

Internal Auditor approved, Mr. Jerome Way, Wickwar resident.

Cheques signed at this meeting

Inland Revenue – Clerks NI May 2011	£26.76
P Trull (Rymans Store)	£18.56
A Carroll – Grass Cutting Cemeteries (May 2011)	£120.00
P Trull (Petty cash for 2011-2012)	£50.00
Aon – Parish Council annual Insurance	£3478.04
ALCA – Subscription	£334.07
Bradley Stoke Town Council (Fire Training Course)	£10.00

The date of the next Parish Council meeting is Wednesday 1st June 2011, at the Town Hall, commencing at 7.30pm