

Wickwar Parish Council

Minutes

A meeting for the above Council was held on Wednesday 4th February 2015, at the Town Hall commencing at 7.30pm.

Attended:

Councillor T Proffitt – Chairman

Councillor M Summers – Vice Chairman

Councillor D Howard

Councillor I Aldous

Councillor S Isaac

Councillor a Carroll

Apologies:

None

Clerk:

Mrs P Trull

Public Time Session

Parishioners attending asked when the 'super-fast' broadband might be available in Wickwar. Ward Councillor H Gawler says that this is an important issue for Wickwar and will make enquiries and report back to the Parish Council.

Local Business Buthay Public House, Publican Nicola Simsek would like to bring flowers to the High Street, troughs and hanging baskets, and to improve Christmas decoration. There has been positive feedback from local residents, some of whom have pledged funds towards the project. The approximate cost for a hanging basket would be £26.00

To NOTE and RECORD Declarations of Interest relevant to this meeting.

All Parish Councillors are King George V Playing Fields Trustees.

Councillor Proffitt is the Chairman of the Quarry Liaison Group.

Councillor I Aldous is the Chairman of the Community Centre, Councillor M Summers is the Treasurer of the Community Centre.

1. Minutes of the last meeting

To AGREE whether the Draft Minutes of the last meeting held on the 7th January 2015 should be signed as a correct record of that meeting. All councillors attending that meeting voted in favour of the Chairman signing the minutes.

2. Planning – for the Council to DISCUSS and AGREE their response to the following planning applications:

PK15/0104/TCA - The Hill 5 High Street, Wickwar

Works to fell 1 fir/spruce tree situated within the Wickwar Conservation area

No objection

PK15/0106/F - Captains Farm Hall End Lane Wickwar Wotton Under Edge South

Gloucestershire

Erection of single storey extension to annexe to form additional living accommodation.

No objection

PK15/0107/F - The Coach House Back Lane Wickwar Wotton Under Edge South

Gloucestershire

External alterations to front elevation to facilitate conversion of integral garage to living accommodation. (Amendment to previously approved scheme PK14/1122/F). Erection of single storey rear extension to form additional living accommodation

No objection

3. To RECEIVE a verbal Report from the Ward Councillor H Gawler

Note: Wixoldbury Farm, erection of Farm workers dwelling. Wickwar Parish Council has no objection to this Planning Application. Councillor Gawler will make representation on behalf of the applicant.

Cemex UK – Wickwar Quarry has applied for Planning consent to increase annual tonnage extracted and increase the area of extraction.

South Gloucestershire Council has agreed is Budget for 2015/2016. There will be more changes to staffing and services.

Travellers site at Tan House Lane – there is work being undertaken by the owners of the land to make it habitable.

4. To RECEIVE the following for information

a) Clerk National pay increase with effect from 1 January 2015 and increased hours from 70 to 100 per month with effect from 1st January 2015. To be agreed at the Councils March meeting. Parish Councillors held a working party on the 6th January 2015 with regard to the Clerks hours of working.

b) To CONSIDER and AGREE to the Clerk attending a Manual Handling Course to be held by Bradley Stoke Town Council on the 3rd March 2015 at a cost to the Council of £15.00.

Councillor D Howard proposed the Clerk attend and the Council pay the £15.00 cost, seconded by Councillor A Carroll. All voted in favour, therefore the motion was carried.

c) To CONSIDER and AGREE to the Clerk, Councillor Proffitt and Councillor A Carroll attending Health and Safety Fire Awareness Course to be held by Bradley Stoke Town Council on the 14th July 2015 at a cost of £15.00 per person.

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Councillor D Howard proposed that the Clerk and Councillors should attend and the Council pays the £15.00 per person, seconded by Councillor I Aldous, all able to vote voted in favour, therefore the motion was carried.

d) To CONSIDER and AGREE a venue for future Parish Council meetings. Parishioners with disabilities may not be able to use the stairs in this 17th Century Town Hall. The Council will look to having their meetings on the Ground floor of the Town Hall or will look at other venues should the need arise. The Clerk will ask ALCA for advice on this matter.

e) To NOTE and RECEIVE ALCA Election Timetable. Noted.

5. **Register of correspondence received (see attached)**

South Glos minerals plan read by Councillors.

6. To RECEIVE verbal Reports from Councillors

a) Quarry Liaison Group Meeting – Next meeting arranged for the 18th February 2015.

b) Frome Vale Area Forum – No report.

c) Speed Watch – Wickwar Speed Watch is recruiting new members.

d) PROW – Prow members walk to Yate Court. Parish Walk 18th January 2015, Easy Access trail. Next Parish Walk 15th February 2015.

e) Community Centre – Next meeting Monday 9th February 2015. Considering Planning Application for Disabled toilet facilities.

f) Town Hall – Survey of Town Hall copied to Parish Councillors.

g) Village Hall – Lease renewal continues. Letter from Village Hall Committee thanking Parish Council for grant. Parish Council representative will be Councillor S Isaac.

h) King George V Playing Fields

i. Inspection of Play equipment – Report sent to Parish Councillors. Hard copy kept on file.

ii. Pavilion – Internal refurbishment to be discussed at the Working Group meeting.

iii. Working Group meeting to include Football and Cricket Clubs, to be held on Tuesday 10th February 2015.

iv. Overdue Invoices for the Football and Cricket Clubs. Reminders to be sent.

7. General Business

- a) To CONSIDER and AGREE the next action with regard to the Buthay Lease. Clerk will arrange an appointment with Montague Harris Solicitor for Chairman and Vice Chairman to discuss the next possible action.

- b) To CONSIDER and AGREE the next Actions with regard to the Parkfield Rental Notice.

The rental agreement to commence on the 1st April 2015. The Council will receive sealed tenders by the 1st March 2015.

- c) To NOTE the RECEIPT of the Town Hall condition survey. Copied to all Parish Councillors. The Clerk to agree a working Group meeting to discuss the next course of action.

- d) To NOTE and CONSIDER the costs involved with the Village Defibrillator. Clerk will contact local villages to get information for the Parish Council.

- e) To CONSIDER and AGREE the Data Protection Policy as recommended by ALCA. The Parish Council has decided to consider this policy through a working party. The Clerk will resend the Policy and ask when Councillors wish to meet and consider this Policy.

- f) To CONSIDER and AGREE Election 2015 – Time Tables for Local Councils as sent by ALCA. Received and read by Parish Councillors.

- g) To CONSIDER and AGREE date for Parish Meeting. The Council agree 25th May 2015 as the date for the Parish Meeting and Annual General meeting.

- h) To CONSIDER and AGREE the Clerk attending the Society of Local Clerks meeting at a cost of £18.50. Councillor T Proffitt proposes the Clerk attend, seconded by Councillor A Carroll. All in favour, therefore the motion has been carried.

8. Burial Matters

- a) To CONSIDER and AGREE actions concerning sunken graves and trip hazards in the open and closed parish cemeteries. The Clerk will contact Parish Council cemeteries grounds man Mr D Howse for a quote for the works.

- b) To CONSIDER and AGREE actions concerning the fixed metal bollards on the parish cemetery tarmac path. The Council have agreed with Mr T Stevens (Cemex UK) that two bollards will be placed at an equal distance on the path. The costs incurred will be met by Cemex UK.

- c) IRO D I Stevens – PLOT 196 (Grave re-open)

IRO I M Pritchard – PLOT 285 (Grave re-open)

9. Finance

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To CONSIDER and AGREE the Parish Precept to 2015/2016. The Parish Council held a Budget meeting to agree the precept. Councillor I Aldous proposed the Council accept the Precept of £35,385, seconded by Councillor A Carroll; all in favour therefore the motion has been carried.

To NOTE the Wickwar PC Expenditure Table and then DECIDE whether the Following Cheques should be signed:

P Trull – Ryman Stationery (12 A3 copies Parish Maps & A3 Laminating pouches)	£39.19
Bristol Water – Parkfield Trough	£21.70
Bristol Water – Town Hall	£51.78
J Mackie – Clock Winder	£150.00
M Trull – Town Hall Cleaning	£60.00
S Trull – BT Broad Band (10 months X £11.00)	£110.00
3D Driving Awareness Course	£50.00
Inland Revenue February 2015	£28.73
Society of Local Council Clerks	£18.50

Income January 2015

VAT Repay	£1272.22
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Expenditure Direct Debit/Standing Order January 2015

N Power – Town Hall	£8.00
P Trull – January Salary	£871.18

The next parish Council meeting will be on Wednesday 4th March 2015, at the Town Hall commencing at 7.30pm.