

Wickwar Parish Council

Meeting of the Parish Council Staff Committee – Minutes

A meeting of the above committee of Wickwar Parish Council was held on Friday 31st January 2020 at Wickwar Town Hall, commencing at 6.00pm.

Attended:

Councillor S Isaac
Councillor C Maidment
Councillor G Fielding

Apologies:

None

Clerk:

Councillor S Isaac

Public time – (Duration 20 mins maximum)

No members of the public attended.

1.01.20SC To ELECT a Chairman.

It was proposed, seconded and resolved to elect Stephen Isaac as Chairman of the Staff Committee.

2.01.20SC To RECEIVE and DECIDE whether to accept apologies for absence and reasons given.

No apologies.

3.01.20SC To determine which items, if any, of the Agenda should be taken with the public excluded. As the following items will consider matters related to the employment of staff a resolution to exclude the press and public may be required, under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100.

It was proposed, seconded and resolved to exclude the press and public under the Public Bodies (Admission to Meetings) Act 1960 and the LGA 1972, s100, as the following items considered matters related to the employment of staff.

4.01.20SC Appraisals – To RECEIVE and APPROVE the Clerk's appraisal for 2019 and objectives for 2020.

It was proposed, seconded and resolved to APPROVE the Clerk's appraisal for 2019 and objectives for 2020.

5.01.20SC To CONSIDER and APPROVE the proposal to increase the Clerk's hours from 1st January 2020 to 31st March 2020 on a trial basis.

Signed.....Chairman.....Date

It was proposed, seconded and resolved to increase the Clerk's hours to 24 per week (from 20 hours per week) from 1st January 2020 to 31st March 2020 on a trial basis.

6.01.20SC Pay review – To CONSIDER and APPROVE the Clerk's pay award effective from 1st February 2020.

It was proposed, seconded and resolved to award a one salary point increase to the Clerk from SCP 17 (SCP 25 ON 2018/19 NJC payscale) to SCP 18 (2019/20 NJC payscale), effective from 1st February 2020.

7.01.20SC Training requests – To CONSIDER and APPROVE the Clerk's training requests (CILCA and practitioners conference)

The decision on CILCA was deferred as the committee required more information on the benefits to the Council.

It was proposed, seconded and resolved to approve the Clerk's attendance at the SLCC practitioners conference 2020 as a day delegate, at cost of £105.

Signed.....Chairman.....Date